F. No. 1(13)PFMS/FCD/2020 Government of India Ministry of Finance Department of Expenditure PFMS Division

Block No.11, 5th Floor, CGO Complex, Lodhi Road, New Delhi, dated 23.03.2021

OFFICE MEMORANDUM

Subject: Procedure for release of funds under the Centrally Sponsored Schemes (CSS) and monitoring utilization of the funds released

The General Financial Rule 232(v) prescribes the release of funds to the State Governments and monitoring utilization of funds through PFMS. For better monitoring of availability and utilization of funds released to the States under the Centrally Sponsored Schemes (CSS) and to reduce float, the Department of Expenditure vide letter of even number dated 16.12.2020 had shared a draft modified procedure for release of funds under CSS with all the State governments and Ministries/Departments of the Government of India to seek their comments. The comments received from the State governments and Ministries/Departments of the Government of India were considered and the procedure has been suitably modified.

With a view to have more effective cash management and bring more efficiency in the public expenditure management, it has been decided that the following procedure will be followed by all the State Governments and Ministries/Departments of the Government of India regarding release and monitoring utilization of funds under CSS with effect from 1st July, 2021:

- 1. Every State Government will designate a Single Nodal Agency (SNA) for implementing each CSS. The SNA will open a Single Nodal Account for each CSS at the State level in a Scheduled Commercial Bank authorized to conduct government business by the State Government.
- 2. In case of Umbrella schemes which have multiple sub-schemes, if needed, the State Governments may designate separate SNAs for sub-schemes of the Umbrella Scheme with separate Single Nodal Accounts.
- 3. Implementing Agencies (IAs) down the ladder should use the SNA's account with clearly defined drawing limits set for that account. However, depending on operational requirements, zero-balance subsidiary accounts for each scheme may also be opened for the IAs either in the same branch of the selected bank or in different branches.
- 4. All zero balance subsidiary accounts will have allocated drawing limits to be decided by the SNA concerned from time to time and will draw on real time basis from the Single Nodal Account of the scheme as and when payments are to be made to beneficiaries, vendors etc. The available drawing limit will get reduced by the extent of utilization.

- 5. For seamless management of funds, the main account and all zero balance subsidiary accounts should preferably be maintained with the same bank. However, State Government may choose different banks for opening Single Nodal Accounts of different CSS.
- 6. Only banks having a robust IT Systems and extensive branch network should be chosen for opening the Single Nodal Account of each CSS. The bank chosen should have the facility to open the required number of subsidiary zero balance accounts and a robust MIS for handling accounting and reconciliation at each level. The bank should also provide a user friendly dashboard to officers at various levels to monitor utilization of funds by IAs.
- 7. The bank's software system should be able to monitor the drawing limits of the IAs who should be able to draw funds on real time basis from the SNA's account as and when payments are to be made. The selected bank should ensure proper training and capacity building of branch managers and other staff for smooth operation of these accounts.
- 8. The Ministries/Departments will release the central share for each CSS to the State Government's Account held in the Reserve Bank of India (RBI) for further release to the SNA's Account.
- 9. Funds will be released to the States strictly on the basis of balance funds of the CSS (Central and State share) available in the State treasury and bank account of the SNA as per PFMS or scheme-specific portals fully integrated with PFMS in consonance with rule 232(V) of the General Financial Rules, 2017.
- 10. The SNAs shall ensure that the interest earned from the funds released should be mandatorily remitted to the respective Consolidated Funds on pro-rata basis in terms of Rule 230(8) of GFR, 2017. Interest earned should be clearly and separately depicted in PFMS, scheme-specific portals integrated with PFMS and in MIS provided by the banks.
- 11. Except in case of schemes/sub-schemes having no State share, States will maintain separate budget lines for Central and State Share under each CSS in their Detailed Demand for Grants (DDG), and make necessary provision of the State share in the State's budget. While releasing funds to SNA, State's Integrated Financial Management Information System (IFMIS) should provide these budget heads and the same should be captured in PFMS through treasury integration.
- 12. In the beginning of a financial year, the Ministries/Departments will release not more than 25% of the amount earmarked for a State for a CSS for the financial year. Additional central share (not more than 25% at a time) will be released upon transfer of the stipulated State share to the Single Nodal Account and utilization of at least 75% of the funds released earlier (both Central and State share) and compliance of the conditions of previous sanction. However, this provision will not be applicable in case of schemes where a different quantum of release has been approved by the Cabinet.
- 13. After opening of Single Nodal Account of the scheme and before opening zero balance subsidiary account of IAs or assigning them drawing rights from SNA's account, the IAs at all levels shall return all unspent amounts lying in their accounts to the Single Nodal Account of the SNA. It will be the responsibility of the State government concerned to ensure that the entire unspent amount is returned by all the IAs to the Single Nodal Account of the SNA concerned. For this, the State Governments will work out the modalities and the timelines and will work out Central and state share in the amount so available with IAs.

SNAs will keep a record of unspent balance lying in the account of IAs and the amount refunded by IAs.

- 14. Refund of balance amount by IAs and the amount available in the SNA's account should be taken into account by the Program Division of the Ministry/Department while releasing funds under the scheme. Concerned SNAs shall keep a record of the unspent amount lying in the account of IAs to be deposited in the Single Nodal Account while assigning drawing rights to IAs.
- 15. Ministries/ Departments will ensure that releases under all CSS are made strictly as per the actual requirement on the ground, without resulting in any material float with the implementing agencies at any level.
- 16. The State Government will transfer the Central share received in its account in the RBI to the concerned SNA's account within a period of 21 days of its receipt. The Central share shall not be diverted to the Personal Deposit (PD) account or any other account by the State Government. Corresponding State share should be released as early as possible and not later than 40 days of release of the Central share. The funds will be maintained by the SNA in the Single Nodal Account of each CSS. State Governments/SNAs/IAs shall not transfer scheme-related funds to any other bank account, except for actual payments under the Scheme.
- 17. State Governments will register the SNAs and all IAs on PFMS and use the unique PFMS ID assigned to the SNA and IAs for all payments to them. Bank accounts of the SNAs, IAs, vendors and other organizations receiving funds will also be mapped in PFMS.
- 18. Payments will be made from the zero balance subsidiary accounts up to the drawing limit assigned to such accounts from time to time. Transactions in each Subsidiary Account will be settled with the Single Nodal Account daily through the core banking solution (CBS) on the basis of payments made during the day.
- 19. SNAs and IAs will mandatorily use the EAT module of PFMS or integrate their systems with the PFMS to ensure that information on PFMS is updated by each IA at least once every day.
- 20. SNAs will keep all the funds received in the Single Nodal Account only and shall not divert the same to Fixed Deposits/Flexi-Account/Multi-Option Deposit Account/Corporate Liquid Term Deposit (CLTD) Account etc.
- 21. The State IFMIS should be able to capture scheme component-wise expenditure along with PFMS Scheme Code and Unique Code of the Agencies incurring the expenditure. State Governments will ensure daily uploading/sharing of data by the State IFMIS/Treasury applications on PFMS. PFMS will act as a facilitator for payment, tracking and monitoring of fund flow.
- 22. Release of funds by the Ministries/Departments to States towards the end of the financial year should be avoided to prevent accumulation of unspent balances with States. Ministries/Departments will arrange to complete the release well in time so that States have ample time to seek supplementary appropriations from their respective legislatures, if required, and account for all the releases in the same financial year.

prover

- 23. In case of CSS having no State share and where as per the scheme guidelines, funds are released by the Central Ministry/Department directly to the districts/blocks/Gram Panchayats/Implementing agencies, the requirement of notifying a single Nodal Agency and opening of a Single Nodal Account at the State level may be waived by the Secretary of the Central Ministry/Department concerned in consultation with the Financial Adviser.
- 24. UTs without legislature work directly in PFMS. Therefore, there is no need for them to open a Single Nodal Account. They will ensure that the funds are released to the vendors/beneficiaries 'just in time'. In case funds are to be released to any agency as per scheme guidelines, provision of Rule 230 (vii) of GRF 2017 will be strictly followed to avoid parking of funds, with agencies.
- 25. Ministries/Departments shall undertake monthly review of the release of funds (both the Central and State Share) from the State treasury to the SNA, utilization of funds by SNAs and IAs and outputs/outcomes vis-à-vis the targets for each CSS.

This issues with the approval of Secretary (Expenditure) and shall supersede all earlier guidelines on this subject.

MUL 23/3/21

(Subhash Chandra Meena) Director (FCD) 011-24368543 E-mail: <u>subhash.meena@nic.in</u>

To,

- 1. All Secretaries to the Government of India
- 2. All Financial Advisors to the Government of India
- 3. All Pr. CCAs/CCAs of all Ministries/Departments

Copy to:

- 1. PSO to Secretary (Expenditure)
- 2. PPS to CGA
- 3. Sr.PPS to Addl. Secretary (Expenditure)
- 4. PSO to Addl. Secretary (Pers)
- 5. Sr. PPS to JS (PFC-II)
- 6. Sr. PPS to JS(PF-S)

F.No. 1(13)/PFMS/FCD/2021 Government of India Ministry of Finance Department of Expenditure

5th Floor, CGO Complex, New Delhi, the 30th September, 2021

OFFICE MEMORANDUM

Subject: Release of funds under Centrally Sponsored Schemes and monitoring of utilization of funds released.

In view of the references received from various Departments and the suggestions given in the Conference of Financial Advisers held on 29th September, 2021, it has been decided to temporarily delegate certain powers to the Financial Advisers of the Ministries/ Departments concerned to grant relaxation from the provisions of the procedure for release of funds under the Centrally Sponsored Schemes (CSS) and monitoring utilization of funds released issued vide Department of Expenditure's OM No.1(13)/PFMS/FCD/2020 dated 23rd March, 2021 provided that the State concerned has met following conditions:

- (i) The State has notified a Single Nodal Agency (SNA) for implementing the scheme.
- (ii) SNA is mapped in the scheme hierarchy at State level in PFMS
- (iii) The SNA has opened a Single Nodal Account for the scheme at the State level in a scheduled commercial bank authorized to conduct Government business by the State Government.
- (iv) Other bank accounts of the SNA at the State level for the scheme concerned have been closed and balance available in such account, if any, has been transferred to the Single Nodal Account.
- (v) The Single Nodal Account is mapped in PFMS against the scheme.
- (vi) The Secretary concerned of the State Government has submitted an undertaking in the enclosed format that all the provisions contained in the OM of even number dated 23rd March, 2021 will be complied with by 31st December, 2021.

2. The power to grant exemption will be available to the Financial Advisor only till 31st December, 2021

3. Before granting any such exemption, the Financial Adviser concerned shall satisfy herself/himself that the State is making sincere efforts to implement the procedure dated 23rd March, 2021.

The Financial Adviser concerned shall record in file a detailed justification for 4. granting such exemption and also send a copy of the same to the Department of Expenditure.

Mapaylo

(Abhay Kumar) Director Tel: 24360647

To,

All FAs to the Government of India

Copy to:

- 1. All Secretaries to the Govt of India
- 2. All Pr. CCAs/CCAs of all Ministries/Departments 3. PSO to Secretary (Expenditure)
- 4. PPS to CGA
- 5. Sr. PPS to Special Secretary (Expenditure)
- 6. PSO to Additional Secretary (Pers.)
- 7. PPS to AS(PFC-II)
- 8. Sr. PPS to JS(PFS)

File No.S-16030/3/2020-NAM

F.No. S-16030/3/2020- NAM Government of India Ministry of Ayush (Ayush Mantralaya) National Ayush Mission (NAM)

> AYUSH Bhawan, B-Block, G.P.O. Complex, INA, New Delhi-110023 Dated: 11th October, 2021

To,

Additional Chief Secretary/Principal Secretary /Secretary Ayush/Health

(All State/UT Governments)

Subject: Procedure for release of funds under the Centrally Sponsored Scheme (CSS) and monitoring utilization of the fund released- regarding

Sir/ Madam,

Kindly refer to the Ministry of Finance, Department of Expenditure OM dated 23.03.2021. In this regard, it is stated that Ministry of Ayush has received the copy of the checklist from Integrated Finance Division (IFD) and copy of undertaking forwarded by Department of Expenditure, Ministry of Finance, Government of India (copy enclosed).

2. It is requested to complete the action at earliest as mentioned in the checklist and forward the checklist and undertaking (in original) to Ministry of Ayush duly signed by the Secretary of the Administrative Department concerned of the State/UT Govt.

Enclosure: As stated above.

Yours faithfully,

Digitally Signed by Anjan Biswas Date: 11-10-2021 11:02:23 Reason:(Appione Biswas)

Under Secretary to the Govt. of India

Copy to:

Director General/Mission Director/Director of AYUSH (All State/UT Governments)

Government of(Name of the State)
Department of(Name of Department)

UNDERTAKING

The Department of (Name of the Department) Government of (_Name of State) is making sincere efforts to implement the new procedure for release of funds under the Centrally Sponsored Scheme (CSS) and monitoring utilization of funds released notified by the Department of Expenditure, Ministry of Finance vide OM no. 1(13)/PFMS/FCD/2020 dated 23rd March, 2021. The Single Nodal Agency (SNA) of Scheme (Name of the Scheme) has been notified by the State Government and is SNA has been opened in (Name of the bank) and has been mapped against the scheme in PFMS. All the bank accounts of SNA at the State level for this scheme have been closed. The State will implement all provisions contained in the letter of the Department of Expenditure, Government of India dated 23rd March, 2021 by 31st December, 2021.

| S. No. | Points | Response from State |
|--------|---|---|
| 1 | Whether the State Governemnt / UT Administration has notified a Single Nodal Agency (SNA) for implementing the Scheme? | Yes / No (If yes, please mention the name of the Single Nodal Agency) |
| 2 | Whether SNA in the Scheme hierarchy at State / UT level is mapped in PFMS? | Yes / No (If yes, a copy of screenshot from PFMS may be attached) |
| 3 | Whether the SNA has opened a Single Nodal Account for the Scheme at the State / UI level in a Schedule Commercial Bank authorized to conduct government buisness by the State Government? | Yes / No (If yes, name of ther bank may be mentioned) |
| 4 | Whether the Single Nodal Account is mapped in PFMS against the Scheme | Yes / No (If yes, a copy of screenshot from PFMS may be attached) |
| 5 | Whether other bank accounts of the SNA at the State / UT level for the Scheme concerned have been closed and balance available in such account, if any, has been transferred to the Single Nodal Accounts? | Yes / No (If yes, a Certificate from the State / UT may be attached) |
| 6 | Whether the State Government / UT Adminstration has released the corresponding State / UT share in the Single Nodal Account? | Yes / No (Please tick) |
| 7 | Whether 75 % of the amount released earlier (both Central and State share has been utilized)? | Yes / No (If yes, the details thereof may be mentioned) |
| 8 | Not more than 25 % of the amount earmarked for a State for a CSS for the financial year is released in one installment. | Being followed / Not being followed. (Please tick) |

| Additio | nal information as per PFMS:- | Rs. in Lakhs |
|---------|---|--------------|
| a) | Opening Balance as on 01.04.2021 | |
| b) | Funds released up to 30.09.2021 | |
| c) | Funds available with the State / UT as on 01.102021 | |
| d) | Justification for the propossed release of amount. | |

F. No. 1(13)/PFMS/2020 Government of India Ministry of Finance Department of Expenditure

> North Block, New Delhi, 21st June, 2022

CORRIGENDUM

Subject: Procedure for release of funds under Centrally Sponsored Schemes (CSS) and monitoring utilization of the funds released.

In continuation of this Department's OM of even number dated 23^{rd} March, 2022 with the approval of the Competent Authority, the undersigned is directed to convey that Point No. (v) of the said OM may be read as

"Funds available in the bank account of SNA should not be more than the 1st installment of Central share likely to be released to a State in 2022-23 including corresponding State share."

Instead of

"Funds available in the bank account of SNA should not be more than 25% of the amount likely to be released under a CSS to a State in 2022-23."

(Rabi Ranjan) Deputy Director Tel. No. 2305672

То

- 1. All Secretaries to the Government of India
- 2. All Financial Advisers to the Government of India
- 3. All Pr. CCAs/CCAs of all Ministries/Departments

Copy for information to:

- 1. Chief Secretaries of all State/UTs
- 2. Finance Secretaries of all State/UTs
- 3. PSO to Finance Secretary & Secretary (Expenditure)
- PPS to CGA
- 5. PSO to Special Secretary (Pers.)
- 6. Sr. PPS to AS (PFC-II)
- 7. Sr. PPS to AS (PFS)

F. No 1(13)/PFMS/FCD/2020 Government of India^{*} Ministry of Finance Department of Expenditure ****

New Delhi, the 23rd March, 2022

OFFICE MEMORANDUM

Subject: Procedure for release of funds under Centrally Sponsored Schemes (CSS) and monitoring utilization of the funds released.

The undersigned is directed to refer to Department of Expenditure's revised procedure for release of funds under the Centrally Sponsored Schemes issued vide OM No 1(13)/PFMS/FCD/2020 dated 23rd March, 2021. The new procedure came into effect from 1st July, 2021. Accordingly, the Ministries/Departments shall ensure the following before release of first instalment of funds for 2022-23 to the States and UTs with legislature:-

- The entire amount of central share of CSS released to the State till 31st March, 2022 has been transferred to the Single Nodal Account of the SNA concerned.
- ii) Corresponding State share in full has been credited to by the State Government to the Single Nodal Account of the SNA.
- iii) Interest accrued in the SNA account has been deposited in the Consolidated Fund of India as per the instructions contained in DoE's OM No. 1(13)/PFMS/FCD/2020 dated 30.06.2021.
- iv) All the bank accounts except the Single Nodal Account of the SNA and all the bank accounts of implementing agencies except zero balance account opened under DoE's instruction dated 23rd March, 2021 have been closed and the amount available in these accounts has been deposited in the Single Nodal Account of the SNA concerned.
- v) Funds available in the bank account of SNA should not be more than 25% of the amount likely to be released under a CSS to a State in 2022-23.
- vi) Separate budget lines for Central and State share under the CSS in their detailed demand for grants of the State has been opened.
- vii) The amount released in one instalment shall not be more than 25% of the amount earmarked for the State/UT for a CSS for the financial year 2022-23.

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- viii) In case of UTs with Legislature, Letter of Authorization should be issued and they shall work directly in PFMS without transferring fund to the Single Nodal Account.
- ix) All other provisions of the DoE's instructions dated 23.03.2021 regarding release of funds for CSS have been strictly complied with.

(Abhay Kumar) Director Tel. No. 24360647

To

- 1. All Secretaries to the Government of India
- 2. All Financial Advisors to the Government of India
- 3. All. Pr. CCAs/CCAs of all Ministries/Departments

Copy for information to:

- Chief Secretaries of all States/UTs 1.
- 2. Finance Secretaries of all States/UTs
- 3. PSO to Finance Secretary & Secretary (Expenditure)
- 4. PPS to CGA
- PSO to Special Secretary (Pers.) 5.
- Sr. PPS to AS (PFC-II) 6.
- 7. Sr. PPS to AS (PFS)

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JOINT SECRETARY Tel.:011-24651940 E-mail : dsenthil@ias.nic.in



भारत सरकार आयुष मंत्रालय आयुष भवन, 'बी' ब्लाक, जी.पी.ओ. कॉम्पलेक्स, आई.एन.ए., नई दिल्ली–110023 Government of India Ministry of Ayush Ayush Bhawan, B-Block, GPO Complex INA, New Delhi-110023

D.O. No. S-16030/3/2021-NAM Dated: 12th July, 2022

Dear Sir/Madam,

The Ministry of Ayush has taken various initiatives to promote and develop the Ayush health care system of the country. The Ministry is implementing a Centrally Sponsored Scheme of the National AYUSH Mission (NAM) through States/UTs to develop Ayush infrastructure and improve access to Ayush healthcare at various levels. The Mission also encompasses the component of Ayush Health & Wellness Centres for providing holistic preventive and promotive healthcare to the public.

The Ministry of Finance, Department of Expenditure has already circulated the guidelines to the Chief Secretaries of all State/UT Governments vide No. F.N.1(13) PFMS/FCD/2020 dated 23.03.2022 (copy enclosed) and corrigendum vide No. F.N.1(13) PFMS/FCD/2020 dated 21.06.2022 (copy enclosed) regarding the procedure for release of funds under the Centrally Sponsored Schemes (CSS) and monitoring utilization of the funds released.

Keeping in view, it is requested to accord personal attention and ensure strict compliance with all conditions prescribed by the Department of Expenditure and furnish the undertaking (as per the format enclosed) at the earliest to the Ministry in order to ensure early release of funds to your State/UT.

With regards.

Yours sincerely,

(D. Senthil Pandiyan)

Encl: As above.

To,

Additional Chief Secretary (Health/AYUSH) /Principal Secretary (Health/AYUSH) /Secretary (Health/AYUSH) of all States/UTs

24

Government of Department No.

Date

Undertaking

In compliance of the Ministry of Finance, Department of Expenditure OM vide No. F.N.1(13)PFMS/FCD/2020 dated 23.03.2022 and Corrigendum vide No. F.N.1(13) PFMS/FCD/2020 dated 21.06.2022, the State undertakes to:

| Sl. No | Points | Compliance | | | |
|-----------|---|------------|--|--|--|
| 1 | The entire amount of central share of CSS released to the State till 31 st March, 2022 has been transferred to the Single Nodal Account of the SNA concerned. | | | | |
| 2 | Corresponding State share in full has been credited to by the State Government to the Single Nodal Account of the SNA. | | | | |
| 3 | Interest accrued in the SNA account has been deposited in the Consolidated Fund of India as per the instructions contained in DoE's OM No. 1 (13)/PFMS/FCD/2020 dated 30.06.2021. | | | | |
| 4 | All the bank accounts except the Single Nodal Account of the SNA and all the bank accounts of implementing agencies except zero balance account opened under DoE's instruction dated 23 rd March, 2021 have been closed and the amount available in these accounts has been deposited in the Single Nodal Account of the SNA concerned. | | | | |
| 5 | Funds available in the bank account of SNA (Rs. in lakhs) | | | | |
| 6 | Separate budget lines for Central and State share under the CSS in their detailed demand for grants of the State has been opened. | | | | |
| 7 | All other provisions of DoE's instruction dated 23.03.2021 regarding release of funds for CSS have been strictly complied with. | | | | |

Name:

Designation: Additional Chief Secretary/Principal Secretary/Secretary (Health/AYUSH) F No. 1(09)/PFMS/2023 Government of India Ministry of Finance Department of Expenditure *****

> North Block New Delhi, 24th February, 2023

OFFICE MEMORANDUM

Subject: Revised procedure for flow of funds under Centrally Sponsored Schemes (CSS) – Entry of legacy data in PFMS – reg.

The undersigned is directed to refer to the revised procedure for flow of funds under CSS issued vide this Department's letter No. 1(13)/PFMS/FCD/2020 dated 23rd March, 2021. The data of flow of funds after 1st April, 2021 is being captured in PFMS through State treasury integration. However, complete data has not been populated in PFMS via treasury integration route due to release of funds to non SNA accounts and due to direct payment from treasury to vendors/beneficiaries/staff etc. This is leading to discrepancies in some of the SNA reports.

2. A facility for entry of Legacy Data has been developed in PFMS wherein States can enter the information regarding opening balance of the Central and State share as on 1st April, 2021 and subsequent releases of central and State share. The Ministries/Departments concerned would be required to validate the data entered by the States with respect of Central share released. A detailed Standard Operating Procedure (SoP) in this regard is enclosed. PFMS division, O/o CGA will conduct training for State Level Implementing Agencies and the users of Ministries/Departments to facilitate entry of legacy data.

3. Ministries/Departments are requested to ensure completion of entry of legacy data for all CSS in respect of all SLS and validation of the same by the Ministry/Department concerned, latest by 7th March, 2023. Entry of legacy data is also a condition for release of 1st instalment of CSS funds in 2023-24.

4. This issue with the approval of the Competent Authority.

Pitech h fr (Prateek Kumar Si

rateek Kumar Sinlgh) Director Tel. No. 23094961

То

Secretaries of all Ministries/ Departments of Government of India

Copy to

- 1. Chief Secretaries of all States/UTs
- 2. Principal Secretary (Finance) of all States/UTs
- 3. Financial Advisers of Ministries/Departments

- 4. All State Directorates of PFMS
- 5. Addl. CGA (PFMS), Office of CGA with the request to take necessary action to incorporate the above in the PFMS

Copy for information to:

- 1. PSO to Finance Secretary and Secretary (Expenditure)
- 2. PSO to Addl. Secretary (PFS)
- 3. PPS to Director (PFC-I)

Treasury Legacy Data Entry

(SOP)



Public Financial Management System, Controller General of Accounts, Department of Expenditure, Ministry of Finance

> Prepared by, Ratnakar Upadhyay (Business Analyst)

> > 1

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Document Creation History & Change Record

| Version | Date | Prepared By | |
|---------|-----------------|--|--------------------|
| 1.0 | 31-January-2023 | Treasury Legacy Data User Manual (Draft) | Ratnakar Upadhyay |
| | | (=) | (Business Analyst) |

Reviewers

| Version | Date | Reviewed By | Designation | |
|---------|-----------------|---------------|----------------------------|--|
| 1.0 | 02-January-2023 | Parul Singhal | Assistant Accounts Officer | |
| | | | | |

Approvers

| Version | Date | Reviewed By | Designation |
|---------|------------------|------------------|---------------------------------------|
| 1.0 | 03-February-2023 | Smt. Jaspal Kaur | It. Controller General of Accounts |
| 1.0 | | | , , , , , , , , , , , , , , , , , , , |
| 1.0 | 123-129-53 | | |

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| 4 | Treasury Legacy Data approval from SFD |
| 5 | Treasury Legacy Data approval from PD |

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1 Introduction

This document describe step by step process of "Treasury Legacy Data Entry". The process initiated by the SSM by entering Treasury legacy data for SNA Schemes and subsequently calculate the opening balance of a SNA Scheme, and submit the opening balance to concerned State Finance Department User (SFD) for approval. After approval from SFD the same will be available to PD of the Centrally Sponsored Scheme for approval.

Abbreviations 2

| Short Name | Full Namo |
|------------|------------------------------------|
| PFMS | Public Financial Management System |
| SFD | State Finance Department User |
| PD | Programm Division |
| SSM | State scheme Manager |

Treasury Legacy Data entry by SSM 3

(Charles and a state of the sta SSM user login to PFMS portal with valid user credentials.

- Forgot Pass · Activate Usar
- Register Agency
- Sanctioning Authority Code Creation Form
 Ministry User Registration Form
- Claimant User Registration Form
- · Pegister MIS Reports Users
- Get Password By Unique Agency Code
- Begister DBT Beneficiary Mgmt Checker Register Treasury Users

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Log In

The User Navigates to "My Schemes>Manage SNA Legacy Data>Treasury Legacy Data"

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| TSA | Ď | | | |
| Agency | D | | | |
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| ly Schemes | Ð | Approve Acc. for Deactivation | | |
| Igencies | D | Map SNA/CNA Component to | | |
| ty Funds | Ø | Manage SNA Legacy Data | Treasury Legacy Data | |
| egister/ Track Issue | | Add SNA Scheme Ratio | Hanage Treasury Legacy | Treasury Legacy Data |
| | | Scheme Hierarchy | CONTRACTOR OF THE OWNER OF THE | |
| | | Add SNA Legacy Data | | |
| | | Manage SNA Scheme Ratio | | |
| | San Line | Scheme Components | | |

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The below page of "**Treasury Legacy Data Entry**" opens, The user selects financial year as 2021-22 from drop down, All the State Linked Schemes which were active in 2021-22 and marked as SNA (at any date) appears in the drop down of "State Linked Scheme".

User selects SNA scheme from state linked scheme drop down and the system displays the **"SNA Marking date"** dynamically as per the selected State Linked Scheme.

| | | In the second se | linea: | sury Legacy Data | The state of the second second | and the second |
|------------------------------|--|--|--|---|---|---|
| | | | Record | Saved Successfully, | | and the second |
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| 30 Jan 2023 | | | | | | |
| alance With State Trease | ury As On [01 Apr 202 | 1] | | | | |
|)r* [50.00 | (A2)State Share(Rs.) | et [50.00] | [A3]Top Up: 00 | 0 Save |] | |
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User has to enter and save the details sequentially section wise (As at Table A below). i.e., first section A, then B and so on. Previous section should be saved before moving to the next section.

The user clicks on final "Save" button to submit the entered data for SFD approval. The Treasury Legacy is now submitted to SFD user for approval and appears on the Manage page of SFD user. The status of the entry will become 'SFD Submitted'

If the user wishes to make changes, he/she has to clicks on "Delete" button, it will clear the filled data and then the user can submit the data afresh for the said scheme.

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(Note: Before filing of Legacy data, please ensure that all the SNA releases made by the state treasury in the financial year 2022-23 till date should be shared with PFMS through Treasury integration and reflected in SNA01 report. Once the legacy data is entered and approved, it cannot be modified later.)

| Section | Name | Description |
|-------------|--|--|
| A | Outstanding Balance with State | e In this field SSM should anter the set of the |
| 1.2.2 | Treasury as on 01/04/2021 | lying with State treasury as on 01/04/2021 which |
| | | to be released by state treasury. The amount chould have |
| -201- J | | entered separately for central share state share and |
| | | top up if any. Zero/negative amount will also be |
| 1 - R. E | | accepted in the form if no balance was there. Once SSM |
| | | will save this, the treasury data will be frozen till date. |
| 1 | | i.e. Treasury cannot share further any old data with |
| В | Treasury Releases from 01 Ann | PFMS through integration. |
| | 2021 to marking SNA to SNA | The system will auto populate all the treasury data |
| 1.16.50 | Marking Data the A T | date on 21 (02 (2022) 111 |
| | Marking Date through Treasury | needs to divide this amount and the size of the size o |
| 1.1.1.1.1 | Integration | share and ton up (if any). Negative values |
| | | allowed. |
| C | Enter the treasury | In this field, SSM is allowed to enter the releases/ |
| | release/Expenditure before SNA | expenditure amount (if any) which is made by the state |
| | marking (which is not reported | treasury but could not be reported through treasury |
| 1 | through Treasury integration). | integration. The data should be of period from |
| 1. 1. 1. I. | 1 2 4 1 1 | which aver is continued by the second |
| D | Non-SNA Expenditure Done by | In this field SSM is allowed to act the line to |
| | state treasury After SNA marking | expenditure amount (if any) which is made by the state |
| | (which is not reported through | treasury but could not be reported through treasury |
| | Treasury integration) | integration. This data should include only the non-SNA |
| | and the grade of the second seco | payments made through State treasury after SNA |
| 1 | (Non-SNA Expenditure done by | marking till 31/03/2022 |
| | state Treasury Post SNA) | |
| - | | |
| Е | SNA Release done by State | In this field, SSM is allowed to enter the releases/ |
| | Which is not remarked the | expenditure amount (if any) which is made by the state |
| | treasury integration) | treasury but could not be reported through treasury |
| | deasary integration) | integration. This data should include only the SNA |
| | | marking till 31 /02 /2022 |
| F | Non-SNA Expenditure done by | In this field, SSM is allowed to enter the released |
| 1.3 | the state treasury for financial | expenditure amount (if any) which is made by the state |
| | year 2022-2023 | treasury but could not be reported through treasury |
| | | integration. This amount should include non-SNA |
| | | payments made through treasury in the financial year |
| | | 2022-23 till 30/11/2022. |

TABLE A: Description of Sections (A to H):

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| G | Opening Balance in SNA account as on SNA Marking date | This is the opening balance in SNA account as on SNA marking date. It should include all the refunds from child agency (whether they refunded the amount later). This will become the opening balance of SNA and will be shown in SNA01 report as Opening Balance to calculate the unspent balance as on date. |
|---|---|--|
| н | Any other expenditure made by SNA or other child agency which is not reported to PFMS (After SNA marking till 31 st March 2022) | This amount should include any expenditure/ transfer done by the SNA agency or any child agency after SNA marking till 31/03/2022, which could not be reported to PFMS. |

3.1 Manage Treasury Legacy Data: SSM

The User Navigates to "My Schemes>Manage SNA Legacy Data> "Manage Treasury Legacy Data" and the page "Manage Treasury Legacy Data" opens.

| Agency | D | | AR & \$27 9 |
|-----------------------|-----|--|-----------------------------|
| Reports | | | |
| Masters | Þ | | |
| My Schemes | Ð | Approve Acc. for Deactivation | |
| Agencies | Þ | Map SNA/CNA Component to | |
| My Funds | Þ | Manage SNA Legacy Data | Treasury Legacy Data |
| Register/ Track Issue | | Add SNA Scheme Ratio | Manage Treasury Legacy Data |
| | | Scheme Hierarchy | Mapage Treasury Legacy Data |
| | | Add SNA Legacy Data | include measury regary bata |
| | | Manage SNA Scheme Ratio | |
| | | Scheme Components | |
| | 100 | and the second second second second second | |

To view the status of the treasury Legacy Data submitted to state finance department, user selects "SNA Scheme" name and "Status as SFD Submitted" from drop down and clicks on search button.

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| | | | Canadia Contraction | Manage Treas | sury Legacy Data | | | | A. Stall | a de la la | |
|----------------|--|--|--|---|--|--|--|---|--------------------------|---------------|-----------|
| | SNA Sche | emes DL 198-sid 11 | | | | | | | | | |
| | Sta | atus: SFDSubmitted | | v | entra de la secono Porte de la secono se | | e de la composición d La composición de la c | | <u>×</u> | | |
| | | | | Sea | ireh | | | | | | |
| | [Alouna a | | | | | | | | | | |
| | [A] UUTStanding | B Treasury | [C] Tenacum | EDI Nam Chin | | Contraction of the state of the | A COLORED TO A COL | | The second second second | - | THE OWNER |
| | Balance with State Treasury | Releases /Expenditure through Treasury Integration (TI) | Releases /Expenditure before SNA marking which is not Reported through TI | ID) Non-SNA Expenditure Done by state Treasury After SNA marking which is not reported through TI | [E] SNA Release Done by State treasury After SNA marking which is not reported through Treasury Internation | [F] Non Expenditure done by State Treasury for the financial year | [G] Opening Balance with SNA Account as on | [H] Any other Expenditure by SNA or Child agency after SNA | | | |
| heme e/Code | Balance with State Treasury | Releases /Expenditure through Treasury Integration (TI) | Releases /Expenditure before SNA marking which is not Reported through TI | LOJ NON-SNA Expenditure Done by state Treasury After SNA marking which is not reported through TI | [E] SNA Release Done by State treasury After SNA marking which is not reported through Treasury Integration | [F] Non Expenditure done by State Treasury for the financial year | [G] Opening Balance with SNA Account as on SNA Marking date | [H] Any other Expenditure by SNA or Child agency after SNA marking which is not reported to | SSM | PD | |
| heme e/Code | Balance with State Treasury Center State | Releases /Expenditure through Treasury Integration (TT) | Center State | LOJ NON-SNA Expenditure Done by state Treasury After SNA marking which is not reported through TI TI | [E] SNA Release Done by State treasury After SNA marking which is not reported through Treasury Integration | [F] Non Expenditure done by State Treasury for the financial year Center State | [G] Opening Balance with SNA Account as on SNA Marking date | [H] Any other Expenditure by SNA or Child agency after SNA marking which is not reported to PFMS | SSN Remarks | PD Remarks | Sta |

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4 Treasury Legacy Data approval from SFD

SFD user logs in to PFMS portal using valid user credentials and The User Navigates to "My Scheme> Manage SNA Legacy Data>Manage Treasury Data" and the page "Manage Treasury Legacy Data"

| Home | | |
|------------------|--------|-----------------------------|
| Masters | Þ | |
| Users | Þ | |
| Reports | | |
| My Schemes | Ð | Manage SNA Legacy Data |
| Treasury Reports | D | Manage Treasury Legacy Data |
| | UES CH | manage neusary regacy bata |

The below SFD manage page will appears. User selects "SNA Scheme" name and "Status as SFD Submitted" from drop down and clicks on search button.

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User clicks on hyperlink "Scheme Name /Code" and the SFD approval screen will appear.

A. Barren

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| | | | | | Welcome: PRAKASH CHAND User Type: StateFinanceDepartmentUse Financial Year. 2022-2023 | line and dead | Z | C |
|---|--|--|--|--|---|--|---|---|
| | | | | Treasury Le | gacy Data Entry | | 10:26:48 AM | |
| Flags statistics | | | Sector - Come | neice - Manufree | And Annual Annual Participation of the second second | | | |
| Linked Scheman | CLC1-2022 | × | | | | | | |
| A Marking Date:* | 30 Jan 2023 | _ | | | | | | |
| A-Outstanding Bai | lance With State Treas | ury As On [01 Apr 2 | 021] | | | | | |
| 11/Center Share(Rs.) | K* [50.00 | (AZ)State Share(R | a.):* [50.00 | [A3]Tep Up: 0.00 | lava | | | |
| B-Treasury Release | es/ Expenditure From | [01 Apr 2021] To Sh | A Marking Date Through | reasury Internation | | | | |
| penditure reasted + | hrough Transury Jakaser | (1.1.) (1.1.0.) (0.1.0.) | | , | | | | - |
| TREES | an Charaffer La | una <u>0,000</u> (6) | Refer to SNA 10, Vo | ucherwise Treasury Data] R | eport' | | | |
| Inviceat | ar ondreika, p. | 4.002.00 | [82] | State Share(Rs.):* | 2.000.00 [B3]Tep Up: | 000 | Same | |
| C-Enter Treasury R | elease/Freediture Ba | for Ches Martin - (1) | a-1 | 1 | | | | Sec. Sec. Sec. Sec. Sec. Sec. Sec. Sec. |
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| | | | and furniou is not helpe | ted mirough treasury Ind | egration) ———— | And the second second second | Transferration in the second se | |
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| (0.1) Total Amount | [B-2] Release Amo | ant. [D.3] Expend Amount | turn [D.4] Central Sh Rhieme | (D.5) Stete Share Refease | (D.B) Central Share (D.R) State S Expenditure Expenditure | luore | | |
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State Finance Department User (SFD) user review the entered treasury legacy data and clicks on "Approve/Reject outstanding Balance with State Treasury".

The below screen will appear for entering remarks under "SFD Remarks" text box.

Note: Please do not enter any special character in Remarks. Please keep remarks as short as possible.

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After entering remarks once user click on Approve button, the below screen will appear.

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Once Treasury legacy data is approved by SFD, the same will appear on the manage page of PD for approval.

5 Treasury Legacy Data approval from PD

PD user logs in to PFMS portal in financial year 2021-22, with valid user credential and the User Navigates to "My Scheme> Manage SNA Legacy Data>Manage Treasury Data" and the page "Manage Treasury Legacy Data"

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The below screen will appear and the user select "Centrally sponsored scheme", "state", "SNA scheme" and "Status as PD submitted" from drop down and clicks on Search button

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After click on search button the below manage page appears.

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User clicks on hyperlink "Scheme Name /Code" and the PD approval screen appears.

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PD user reviews/ verifies the approved data from State Finance Department User (SFD) and click on "Approve/Reject outstanding Balance with State Treasury".



The below screen will appear for entering remarks under "PD Remarks" text box.

After entering remarks once user clicks on Approve button the data will be approved and further no change can be done.

Note: If SFD/PD will reject the data, then SSM needs to enter the complete data again.

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सचिव कार्यालय (एस.पी 243 172844/2021/NAMilice of Joint Secretary (S.P.) Government of India 7-1202 Ministry of Finance हायरी सं/Dy. No. Department of Expenditure yers on low, 5th Floor, Block 11, CGO Complex, Office of Secretary AY USH**** New Delhi, the 30th June, 2021 EMORANDUM Procedure for Release of funds under the Centrally Sponsored Schemes (CSS) and monitoring utilization of the funds released Subject : The undersigned is directed to refer to para 10 of this Department's Office (PT") Memorandum of even number dated 23rd March, 2021 wherein it is stated that : "The SNAs shall ensure that the interest earned from the funds released should be mandatorily remitted to the respective Consolidated Funds on pro-rata basis in terms of Rule 230(8) of GFR, 2017. Interest earned should be clearly and separately depicted in PFMS, scheme-specific portals integrated with PFMS and in MIS provided by banks." In this regard, it is clarified that the Single Nodal Agency (SNA) of each CSS in the State shall compute the total interest earned out of the funds received in its account (both A. 12. from the Central Government and the State Government) in the preceding financial year in the 1st week of April each year. The interest earned will be apportioned by the SNA between the Central and the State Government as per the approved funding pattern of the CSS and shall be deposited in the respective Consolidated Funds. In the current financial year (2021-22) such calculation may be done as on 15th October, 2021. For Central Government, the amount shall be deposited in the Major Head 0049, Submajor Head - 01, Minor Head (i.e.0049-01-800) by the States and in the Major Head 0049, Sub-major Head-02, Minor Head 800 (i.e. 0049-02-800) by the UTs with Legislature. An undertaking shall be furnished to this effect to the Ministry concerned of the Central Government by the Secretary of the State Government in the enclosed format every year along with the proposal for release of the 1st instalment of funds under the CSS. For the current financial year (2021-22) such undertaking shall be furnished by 31st October, 2021. This issues with the approval of the competent authority. 5. (Abhay Kumar) Director Tele No. 24360647

To

1. All Secretaries to the Govt. of India,

2. All Financial Advisers to the Govt. of India

3. All Pr. CCAs/ CCAs of all Ministries/ Departments

Scanned by CamScanner

•

Government of _____(State/ UT)

Department of _____

No._____

Dated :

UNDERTAKING

It is hereby certified that an amount of Rs._____ was earned as interest from the funds received in the Single Nodal Account of the Centrally Sponsored Scheme ______ (name of scheme) during the financial year ______. The funds under this CSS are shared between the Centre and the State/UT in the ratio __:___. Therefore, out of the interest earned during the financial year, an amount of Rs._____ has been deposited in the Consolidated Fund of India vide No. _____ dated _____ and an amount of Rs._____ has been deposited in the Consolidated Fund of the State/UT.

Name :

Designation :

Government of India Ministry of Ayush *****

> Ayush Bhawan, 'B' – Block, GPO Complex, INA, New Delhi – 110023

OFFICE MEMORANDUM

Subject : Procedure for release of funds under Centrally Sponsored Schemes (CSS) and monitoring utilization of the funds released.

The undersigned is directed to forward herewith a copy of corrigendum No. 1(13)/PFMS/2020 dated 21^{st} June, 2022 received from Ministry of Finance on the subject cited above for information and necessary action.

Encl : As above

Digitally Signed by Anjan Biswas Date: 23-06-2022 14:59:42 Anjan Biswas) Under Secretary to the Govt. of India

To,

Dy. Adv(Dr. Suresh)
 RO(Dr. Bhakre)
 NAM Cell

Copy to : PPS to JS(DSP)

F. No. 1(13)/PFMS/2020 Government of India Ministry of Finance Department of Expenditure

> North Block, New Delhi, 21st June, 2022

CORRIGENDUM

Subject: Procedure for release of funds under Centrally Sponsored Schemes (CSS) and monitoring utilization of the funds released.

In continuation of this Department's OM of even number dated 23rd March, 2022 with the approval of the Competent Authority, the undersigned is directed to convey that Point No. (v) of the said OM may be read as

"Funds available in the bank account of SNA should not be more than the 1st installment of Central share likely to be released to a State in 2022-23 including corresponding State share."

Instead of

"Funds available in the bank account of SNA should not be more than 25% of the amount likely to be released under a CSS to a State in 2022-23."

(Rabi Ranjan) Deputy Director Tel. No. 2305672

То

- 1. All Secretaries to the Government of India
- 2. All Financial Advisers to the Government of India
- 3. All Pr. CCAs/CCAs of all Ministries/Departments

Copy for information to:

- 1. Chief Secretaries of all State/UTs
- 2. Finance Secretaries of all State/UTs
- 3. PSO to Finance Secretary & Secretary (Expenditure)
- 4. PPS to CGA
- 5. PSO to Special Secretary (Pers.)
- 6. Sr. PPS to AS (PFC-II)
- 7. Sr. PPS to AS (PFS)

F. No 1(13)/PFMS/FCD/2020 Government of India^{*} Ministry of Finance Department of Expenditure ****

New Delhi, the 23rd March, 2022

OFFICE MEMORANDUM

Subject: Procedure for release of funds under Centrally Sponsored Schemes (CSS) and monitoring utilization of the funds released.

The undersigned is directed to refer to Department of Expenditure's revised procedure for release of funds under the Centrally Sponsored Schemes issued vide OM No 1(13)/PFMS/FCD/2020 dated 23rd March, 2021. The new procedure came into effect from 1st July, 2021. Accordingly, the Ministries/Departments shall ensure the following before release of first instalment of funds for 2022-23 to the States and UTs with legislature:-

- The entire amount of central share of CSS released to the State till 31st March, 2022 has been transferred to the Single Nodal Account of the SNA concerned.
- ii) Corresponding State share in full has been credited to by the State Government to the Single Nodal Account of the SNA.
- iii) Interest accrued in the SNA account has been deposited in the Consolidated Fund of India as per the instructions contained in DoE's OM No. 1(13)/PFMS/FCD/2020 dated 30.06.2021.
- iv) All the bank accounts except the Single Nodal Account of the SNA and all the bank accounts of implementing agencies except zero balance account opened under DoE's instruction dated 23rd March, 2021 have been closed and the amount available in these accounts has been deposited in the Single Nodal Account of the SNA concerned.
- v) Funds available in the bank account of SNA should not be more than 25% of the amount likely to be released under a CSS to a State in 2022-23.
- vi) Separate budget lines for Central and State share under the CSS in their detailed demand for grants of the State has been opened.
- vii) The amount released in one instalment shall not be more than 25% of the amount earmarked for the State/UT for a CSS for the financial year 2022-23.

- viii) In case of UTs with Legislature, Letter of Authorization should be issued and they shall work directly in PFMS without transferring fund to the Single Nodal Account.
- ix) All other provisions of the DoE's instructions dated 23.03.2021 regarding release of funds for CSS have been strictly complied with.

(Abhay Kumar) Director Tel. No. 24360647

To

- 1. All Secretaries to the Government of India
- 2. All Financial Advisors to the Government of India
- 3. All. Pr. CCAs/CCAs of all Ministries/Departments

Copy for information to:

- 1. Chief Secretaries of all States/UTs
- 2. Finance Secretaries of all States/UTs
- 3. PSO to Finance Secretary & Secretary (Expenditure)
- 4. PPS to CGA
- PSO to Special Secretary (Pers.) 5.
- Sr. PPS to AS (PFC-II) 6.
- Sr. PPS to AS (PFS) 7.

F. No. AD-16006/3/2021-PFMS/C.No.6838/ Government of India, Ministry of Finance Department of Expenditure O/o the Controller General of Accounts Public Financial Management system

4 th Floor, Annexe, Shivaji Stadium, New Delhi,

Dated 15th Sep, 2022

Office Memorandum

Subject: Procedure for remitting interest earned on the funds lying in the single nodal account to Central Government through Bharatkosh-PFMS.

The undersigned is directed to refer to OM no. 1-102/2/2022-ITD-CGA/190 dated 30th August, 2022 (copy enclosed) issued by GIFMIS Vertical of PFMS Division, Ministry of Finance, Department of Expenditure. The functionality for remitting the interest by Agencies to Consolidated Fund of India (CFI) has been developed and the Standard Operating Procedure (SOP) indicating the tasks to be performed by concerned stakeholders for depositing the interest through Bharatkosh is issued vide above mentioned OM.

In this regard, all PFMS State Directorates are directed to circulate the SOP to the State Government Departments/ Agencies and provide necessary training & hand-holding to them, as and when required.

Encl: As above

ozers.

(Yogesh Kumar Meena) Dy. Controller General of Accounts

To,

1. All PFMS State Directorates to circulate the SOP to the State Government Departments/Director (State Treasury)/Agencies/State Scheme Managers.

Copy to:

- 1. Pr. Secretaries (Finance) of all the States/UTs.
- 2. Financial Advisors of All Ministries/Departments with the request to circulate the SOP to all Programme Heads/Mission Directors of their respective Ministry.
- 3. Pr. CCAs/CCAs/CAs with independent charge.
- 4. Jt. CGAs (North Zone/West Zone/ South Zone), PFMS.
- 5. Sr. PPS to Addl. Secretary (PFS), DoE, Ministry of Finance.
- 6. Sr.PS to Addl. CGA (PFMS Div.)
- 7. Director (Finance), Department of Expenditure.
- 8. Dy.CGAs/ACGAs, PFMS Rollout.
- 9. State Finance Departments- All States/ UTs.
- 10. All the State Scheme Managers of State.
- 11. Sr.AOs/AAO, PFMS (Roll-out).
- 12. Sr. AO (Helpdesk), PFMS Division for uploading on PFMS website.

File No. No I-102/2/2022-ITD-CGA Ministry of Finance Department of Expenditure Controller General of Accounts (PFMS Division) GIFMIS Vertical

Dated: 30.08.2022

OFFICE MEMORANDUM

Subject: Procedure for remitting the interest earned on the funds lying in the single nodal account to Central Government through Bharatkosh-PFMS.

The undersigned is directed to refer to the subject above and state that in pursuance of the QM No. 1/(13)/PFMS/2022 dated 15-07-2022 issued by by PFS Division, Department of Expenditure, Ministry of Finance, the functionality for remitting the interest by Agencies to Consolidated Fund of India (CFI) has been developed, tested and deployed on live server. As stipulated under para (7) of the referred OM, the Standard Operating Procedure indicating the tasks to be performed by concerned stakeholders for depositing the interest through Bharatkosh is enclosed for reference.

2. A Standard Operating Procedure (SoP) as a user guide for the users have been compiled and the same is enclosed. It is kindly requested to arrange circulation of necessary instruction, and the Standard operating procedure to all State Governments and State Nodal Agencies for implementation of the said functionality.

3. For any clarification/query, Mr. Pradeep Deshmukh, Sr. AO (Contact No: 24665637 email: pk.deshmukh@gov.in), Ms. Gayatri, AAO (email: gayatri.devi78@gov.in) and Ms. Meghna Sen, AAO (email: meghna.sen@gov.in) may be contacted. The Helpdesk of Bharatkosh (phone no 24665534, email: ntrp-helpdesk@gov.in) shall address the issues received from Agencies/State Governments for payment related issues faced by them.

4. This is issued with the approval of Additional CGA (PFMS).

Anupam Raj) Assistant CGA (GIFMIS)

Enclosure: As above

To

1. Financial Advisors of all Ministries/Departments 2. All Pr. CCAs/CCAs/CAs with independent charge

Copy to:

1. PS to Additional CGA (PFMS)

2. PPS to Additional Secretary (PFS), DoE, MoF

3. Joint CGA (Roll out), PFMS with a request to circulate the user manual to all State Directorates and give them necessary instructions to sensitise State Government Departments and agencies.

4. STAD. (GIFMIS) - to upload on (GA website

STANDARD OPERATING PROCEDURE FOR DEPOSIT OF INTEREST EARNED ON UNSPENT BALANCE BY SNAs THROUGH BHARATKOSH

State Nodal Agency (SNA) model is the revised procedure for release, disbursement and monitoring of the Centrally Sponsored Schemes (CSS) wherein each State is required to identify and designate a SNA for each scheme. The funds shall be credited to the SNAs who would further disburse to the concerned beneficiaries.

As per Department of Expenditure's OM No. 1/(13)/PFMS/2022 dated 15^{th} July, the interest accrued in the SNA account shall be deposited by the SNAs online through the Bharatkosh using PFMS Login w.e.f 1^{st} September 2022.

The tasks to be performed by concerned stakeholders for depositing the interest earned on unspent balance are detailed as follows:

(1) Program Division (PD) User

The PD user shall be responsible for mapping of the concerned PAO and DDO with the requisite SNA scheme. The mapped PAO/DDO will be authorized to receive the interest earned on unspent balance, submitted by the SNA, in their account.

Mapping of PAO/DDO to SNA scheme

1. A new sub-menu "Map DDO to SNA/CNA Schemes" has been made available to PD user under the menu "My Schemes".

| My Schemes | Map DDO to CNA/SNA Schemes | | | |
|-------------------------|-------------------------------|--|--|--|
| Agencies Agency Schemes | Approve Acc. for Deactivation | | | |
| My Funds | View Scheme Component | | | |
| Scheme Allocation | Manage SNA Legacy Data | | | |
| Register/ Track Issue | Scheme Hierarchy | | | |
| Utilisation Certificate | Scheme Components | | | |
| OLD UC | Deactivate Scheme/Bank Acc. | | | |
| | Migrate Scheme Component | | | |

2. On selecting the sub-menu, user will navigate to the following screen:

| Public Fi D/o Controlle | inancial Manager r General of Accounts, Min | nent System-PFMS (Greactly CPSMS) istry of Finance | | Welcome: pow User Type: PD Financial Year: | ver power 2022-2023 | 03:37:10 PM | [pdpower] Logou Change Passwon Login Histor English V |
|----------------------------|--|--|--------------------------------------|--|------------------------|-----------------------|--|
| AdhocReports | | | Map PAO/ DDO to CN | A/SNA Schemes | | | |
| SchemeWiseContactDetails | PrAO/Controller: | POWER | ~ | Grant: | Ministry of Power | | ~ |
| Home | Scheme Type: | State Govt. Scheme | ~ | | | | |
| CAM Reports | Central Scheme: | 3043-SUGAR SUBSIDY PAYABLE UNDE | ER PDS | | | | ~ |
| User Manuals | State: | ANDAMAN AND NICOBAR ISLANDS | ~ | | | | |
| Masters D | SNA Scheme: | Select | | | | | ~ |
| Users D | PAO: | 013455 - PAO(Sectt.), Ministry of Power, | New Delhi 🗸 | DDO: | 213459 - APPELLATE | TRIBUNAL FOR ELECTRIC | TY, NEW DELHI 🗸 |
| Agency | | | | | | | |
| Sanctions | | | Search Scheme Mapping | Submit | | | |
| DesCanction N | | | | | | | |
| | | | | | | | |
| Sanction Custom Fields | | | | | | | |
| Printing Templates | | | | | | | |
| Sanction Templates | | | | | | | |
| Employee Info. System | | | | | | | |
| Reports | | | | | | | |
| Masters D | | | | | | | |
| My Schemes | | | | | | | |
| Agencies 👂 | | | | | | | |
| My Funds | | | | | | | |
| Scheme Allocation | | | | | | | |
| Register/ Track Issue | | | | | | | |
| Utilisation Certificate | | | | | | | |
| OLD UC | | | | | | | |
| | Abo | ut Us Site Map Privacy Policy Contac | t Us ©2009 Public Financial Manage | ement System. All Rights Re | eserved. | | |

3. User will select the scheme, state, SNA scheme, PAO and DDO and click on the submit button. The SNA scheme will be mapped to the selected PAO and DDO post submission and the mapping will be displayed in a table.

| Public Fi D/o Controlle | inancial Managem r General of Accounts, Minis | nent System-PF | CPSMS) | Welcome: power power User Type: PD Financial Year: 2022-2023 | [pdpower] Legou Change Passwor Login Histor 03:39:23 PM English ✓ |
|----------------------------|--|--------------------------------|---|--|--|
| AdhocReports | | | Map PAO/ DDO to | CNA/SNA Schemes | |
| SchemeWiseContactDetails | PrAO/Controller: | POWER | ~ | Grant: Ministry of Pou | ver 🗸 |
| Home | Scheme Type: | State Govt. Scheme | v | | |
| CAM Reports | Central Scheme: | 9156-National Rural Health | Mission | | ~ |
| User Manuals | State: | MIZORAM | ~ |] | |
| Masters | SNA Scheme: | UK249 - Child health | | | ~ |
| Users D | PAO: | 013455 - PAO(Sectt.), Mini | stry of Power, New Delhi | DDO: 213456 - SEC | TION OFFICER, MINISTRY OF ENERGY. DEPTT. OF P 🗸 |
| Agency | | | | | |
| Sanctions | | | Search Scheme Mapp | ing Submit Reset | |
| ProSpection D | | | | | |
| Creation Custom Sields | Scheme Type State | Scheme Controller | ΡΑΟ | DDO | Created Created By Date |
| | State Govt. Scheme MIZORAM | Child POWER | 013455-PAO(Sectt.), Ministry of Power, New Delhi | 213458-AO(CASH),CENTRAL ELECTRICI COMMISSION,NEW DELH | ry REGULATORY pdpower 08/08/2022 |
| Printing Templates | | | | | |
| Sanction Templates | | | | | |
| Employee Info. System | | | | | |
| Reports | | | | | |
| Masters | | | | | |
| My Schemes | | | | | |
| Agencies D | | | | | |
| My Funds | | | | | |
| Scheme Allocation | | | | | |
| Register/ Track Issue | | | | | |
| Utilisation Certificate | | | | | |
| OLD UC | | | | | |
| | About | t Us Site Map Privacy Poli | cy Contact Us ©2009 Public Financial Ma | nagement System. All Rights Reserved. | |

4. User will also be given an option to edit the mapping. Once the user clicks on the "Select", all fields shall be auto populated. The user will be able to update the PAO / DDO details only.

| Scheme Type | State | Scheme | Controller | PAO | PAO DDO C | | Created Date | Edit |
|-----------------------|----------------------|---|------------|---|--|---------|-----------------|------|
| State Govt. Scheme | BIHAR | Sanjay | POWER | 013455-PAO(Sectt.), Ministry of Power, New Delhi | 213459-APPELLATE TRIBUNAL FOR ELECTRICITY, NEW DELHI | pdpower | 05/08/2022 | Edit |
| State Govt. Scheme | MIZORAM | Child health | POWER | 013455-PAO(Sectt.), Ministry of Power, New Delhi | 213458-AO(CASH),CENTRAL ELECTRICITY REGULATORY COMMISSION,NEW DELHI | pdpower | 08/08/2022 | Edit |
| State Govt. Scheme | MIZORAM | NATIONAL RURAL HEALTH MISSION ODISHA | POWER | 013455-PAO(Sectt.), Ministry of Power, New Delhi | 213456-SECTION OFFICER, MINISTRY OF ENERGY, DEPTT. OF POWER, SHRAM SHAKTIBHAWAN, NEW DELHI. | pdpower | 08/08/2022 | Edit |
| State Govt. Scheme | DELHI | Child health | POWER | 013455-PAO(Sectt.), Ministry of Power, New Delhi | 213459-APPELLATE TRIBUNAL FOR ELECTRICITY, NEW DELHI | pdpower | 10/08/2022 | Edit |
| State Govt. Scheme | MANIPUR | NATIONAL RURAL HEALTH MISSION ODISHA | POWER | 013455-PAO(Sectt.), Ministry of Power, New Delhi | 213459-APPELLATE TRIBUNAL FOR ELECTRICITY, NEW DELHI | pdpower | 11/08/2022 | Edit |
| State Govt. Scheme | ANDHRA PRADESH | खाद्य भण्डारण तथा भण्डागारण पर पूंजीगत परिवय्य (शक्कर) | POWER | 013455-PAO(Sectt.), Ministry of Power, New Delhi | 213459-APPELLATE TRIBUNAL FOR ELECTRICITY, NEW DELHI | pdpower | 16/08/2022 | Edit |
| State Govt. Scheme | BIHAR | SNA KT | POWER | 013455-PAO(Sectt.), Ministry of Power, New Delhi | 213456-SECTION OFFICER, MINISTRY OF ENERGY, DEPTT. OF POWER, SHRAM SHAKTIBHAWAN, NEW DELHI. | pdpower | 16/08/2022 | Edit |
| State Govt. Scheme | ARUNACHAL PRADESH | ARP :: SUGAR SUBSIDY PAYABLE UNDER PDS :: 3043 | POWER | 013455-PAO(Sectt.), Ministry of Power, New Delhi | 213458-AO(CASH),CENTRAL ELECTRICITY REGULATORY COMMISSION,NEW DELHI | pdpower | 16/08/2022 | Edit |
| State Govt. Scheme | HARYANA | NATIONAL HEALTH MISSION-HR | POWER | 013455-PAO(Sectt.), Ministry of Power, New Delhi | 213459-APPELLATE TRIBUNAL FOR ELECTRICITY, NEW DELHI | pdpower | 23/08/2022 | Edit |
| State Govt. Scheme | ANDHRA PRADESH | खाडसारी शक्कर योजना | POWER | 013455-PAO(Sectt.), Ministry of Power, New Delhi | 213459-APPELLATE TRIBUNAL FOR ELECTRICITY, NEW DELHI | pdpower | 30/08/2022 | Edit |

(2) PAO User

The PAO user will be responsible for mapping of the purpose with the requisite functional head for remittance of fund

Mapping of Purpose with function head

1. A new purpose – "Deposit of Interest on Unspent Balance by SNA – Controller Name" will be available to PAO user through the path: Bharatkosh - \rightarrow Manage Receipt Purpose.

| <u>BharatKosh</u> | Þ | Manage Receipt Purpose |
|-------------------------|---|-----------------------------|
| Budget | BharatKo | sh inage Payment Type |
| CAM Reports | nan ^{an} ann an | Download Bharatkosh Scrolls |
| HSM Utility | D | Bifurcation Rule Master |
| National Pension System | Þ | Download Bharatkosh Challan |
| User Manuals | and Webberger | Manage Additional Charges |
| | | RillDownloaded |

| Public Fi D/o Controller | nancial Management System-PFMS General of Accounts, Ministry of Finance | Welcom User Ty Financia | e: Arnab Barua pe: PAO Il Year: 2022-2023 | 03:51:32 PM | [paopower] Lo Change Pass Login His English |
|-----------------------------|--|-------------------------------|--|--------------------------------------|--|
| AdhocReports | Manage Bhara | tkosh Purpose/Acc | ount | | |
| Home | | Purpose List | | | |
| BharatKosh 🗘 | Purpose Status All | Enter Purpos | e keyword | Search View All Add | New Purpose |
| Budget D | Sr.No. <u>Purpose Description</u> | Purpose Status | Payment Type Existed | Purpose Payment Ma | pping Edit 🔺 |
| CAM Reports | Deposit of interest earned on unspent balance(POWER)(LOBA Purpose) | Approved | True | Add/View/Edit Payment Typ Mapping | e View |
| HSM Utility | Nvn 8Aug Purp2(LOBA Purpose) NvnDamo Purp 7Aug(LOBA Purpose) | Approved | True | | View |
| | 4. Test purpose for sna loba(LOBA Purpose) | Approved | True | Add/View/Edit Payment Typ Mapping | e View |
| National Pension System | 5. GtTestSNA(LOBA Purpose) | Approved | True | | View |
| User Manuals | 6. Cost of Application Form for Entry Permit to Lakshadweep (LOBA Purpose) | Approved | False | Add /Maus/Edit Daumaat Tua | View + |

2. All schemes mapped with the Controller shall be added as payment types under the purpose.

| Public Fi D/o Controlle | nancial Management System-PFN • General of Accounts, Ministry of Finance | NS Velcome: Arnab Barua User Type: PAO Financial Year: 2022-2023 03:54:07 PM English ✓ |
|---|---|---|
| AdhocReports | | Add/Edit Purpose Ministry Account Mapping |
| BharatKosh Reports | PAO : * | 013455 - PAO(Secil.), Ministry of P 💙 |
| BharatKosh | Nature of Receipt(Purpose):* | Deposit of interest earned on unspe |
| Budget D CAM Reports HSM Utility D | DDO :* | Select/UnSelect All DDO 213459 - APPELLATE TRIBUNAL FOR ELECTRICITY, NEW 213456 - SECTION OFFICER, MINISTRY OF ENERGY, DEPTT. OF POWER, DELHI DELHI SHRAM SHAKTIBHAWAN, NEW DELHI 213456 - AD(CASH), CENTRAL ELECTRICITY 013455 - PAO (POWER), SEWA BHAWAN, RK PURAM, NEW DELHI |
| National Pension System D User Manuals eSanctions D | Type Of Payment:* Grant No:* | -Select- -Select- UR249 -Child health OR41 -NATIONAL RURAL HEALTH MISSION ODISHA |
| Masters D | Category:* | Select |
| Pension D Users D | Head Of Account:* Object Head:* | Select V |
| Failed Transaction D Sanctions D | Additional Charges: | |
| Admin Master | | Add Purpose Ministry Account Mapping Back |

3. PAO shall map the purpose with desired DDO and function head on PFMS.

| Public Fi D/o Controller | nancial Management System-PFR General of Accounts, Ministry of Finance | MS Velcome: Arnab Barua User Type: PAO Financial Year: 2022-2023 03:55:57 PM English V |
|----------------------------------|---|---|
| AdhocReports | | Add/Edit Purpose Ministry Account Mapping |
| BharatKosh Reports Home | PAO : * | 013455 - PAO(Sectl.), Ministry of P 👻 |
| BharatKosh D Budget D | Nature of Receipt(Purpose):- | Select/UnSelect All DDO 213459 - APPELLATE TRIBUNAL FOR ELECTRICITY, NEW 213456 - SECTION OFFICER, MINISTRY OF ENERGY, DEPTT. OF POWER, |
| CAM Reports | DDO :* | DELHI SHRAM SHAKTIBHAWAN,NEW DELHI. 213458 - AO(CASH),CENTRAL ELECTRICITY REGULATORY COMMISSION,NEW DELHI |
| User Manuals eSanctions | Type Of Payment:* Grant No:* | UK249-Child health 800 |
| Masters D | Category:* | 1-RECEIPT V |
| Pension D | Head Of Account:* | 0021001010200- COLLECTIONS II • |
| Users D Failed Transaction D | Object Head:* | |
| Sanctions D | Additional Charges: | |
| Admin Master D NER Corrections D | | Add Purpose Ministry Account Mapping |

4. Once the function head and DDO has been mapped, the purpose shall be approved by the Principal Accounts Office.

(3) SNA User – Agency DO & DA

The SNA user shall be responsible remittance of interest on unspent balances routed through Bharatkosh

(A) Remittance of interest on PFMS

1. Agency maker will login on PFMS and navigate to the menu "My Funds \rightarrow Deposit Interest Earned (SNA/CNA)

| My Funds | Opening Balance |
|-------------------------------|----------------------------|
| Transfers | Received from Central Govt |
| Advances 👂 | Received from Other Agency |
| Expenditures | Returned by Other Agency |
| Bank | Received from State Govt |
| Misc. Deduction Filing | Interest Income |
| Utilisation Certificate | Investment Details |
| Accounting System Integration | Income from Other Sources |
| | Manage Returned Funds |
| | Transfer Deduction |
| | Deposit Interest Earned |
| | Manage Interest Earned |

2. On navigating to the sub-menu, the following screen will be displayed:

| Public Fit D/o Controller | nancial Management System-PFMS General of Accounts, Ministry of Finance | Welcome: demo d User Type: AGENCYDO Agency: Demo_pfms Agency Unique Code: DIN00001984 Financial Year 2022-2023 | [demodo] Logout Change Password Login History 04:03:44 PM English V |
|------------------------------|--|--|--|
| AdhocReports | Deposit Interest Earned on U | Inspent balance for SNA/CNA Scheme | es |
| Home | Tohorod Formed To Cohoroa | | |
| Scholarship Management | | | |
| User Manuals | Scheme Type : *Select | ~ | |
| tsa D | Scheme : *Select | ~ | |
| My Account | Show Interest Amou | nt in Holding Account | |
| Users D | | | |

3. **Agency DO** will select the Scheme Type and State and click on the "Show Interest Amount in Holding Button". The Pr.AO / Controller, PAO, DDO mapped to the scheme will be displayed along with the mapped purpose of payment and Functional Head in uneditable mode.

| Public Fi D/o Controlle | nancial Management System-PFMS r General of Accounts, Ministry of Finance | Welcomei User Typei Agency: Du Agency Uni Financial Y | demo d AGENCYDO emo_pfms igue Code: DLIN00001984 ear: 2022-2023 | 04:03:46 PM | [demodo] Logo Change Passwor Login Histor English 🗸 |
|---|--|---|---|------------------------|--|
| AdhocReports Home Scholarship Management User Manuals | Deposit Int | erest Earned on Unspent balance | for SNA/CNA Schemes | | |
| TSA D My Account D Users D E-Payment D | Scheme : * | Ajay Testing[DL154] Show Interest Amount in Holding Account | ~ | | |
| Health Module D Sanctions D Reports My Details D | PrAO Controller: 001-AGRICULTURE PAO: 000001-PAO(Sectt)-1 Purpose: Deposit Of Interest on unspen | t balance by Single Nodal Agency | Grant: 60001 DD0: 200425-NATIONAL Function Head: 123456789123 | RAINFED AREA AUTHORITY | |
| Masters D My Schemes D Agencies D | Remittance Details Holding Account: HOL - HDFC - 354644646 | Available Interest 16000.00 | Center Share: 100% | State Share : 0% | |
| EAT MIS Process D My Funds D Transfers D Advances D | Account Name: Damo_pfms Payment Mode O NEFT/RTGS Online Payment | Balance Amount: 0148.00 Remit Center Amount 1* | Center Share: 16000.00 | State Share : 0.00 | |
| Expenditures D | | | | | |

5. In addition, the agency holding account number, account holder' name, available interest amount, i.e., the interest amount to be transferred into the holding account from the bank is displayed. The Centre-State Ratio of the State Linked Scheme will be shown as Centre Share % and State Share %. The Centre/State Share amount will be displayed based on the calculation as per the scheme ratio. The "Remit Centre" amount is an editable field and cannot exceed the centre share amount shown above.

| 2 | Public F i D/o Controlle | i nancia r General | Il Managemer of Accounts, Ministry | nt System-PFMS (formerty CPSMS) of Finance | | Welcor User T Agenc; Agenc; Financ | me: demo d ype: AGENCYDO y: Demo_pfms y Unique Code: DLIM tal Year: 2022-2023 | 00001984 | 04:05:0 | 5 PM | [demodo] Logo Change Passwor Login Histor English V |
|-----------------|------------------------------------|------------------------------|---------------------------------------|--|-------------------------------|--|---|-------------------|------------------|-----------|--|
| AdhocReports | | | | Deposit Inte | erest Earned o | on Unspent balan | ce for SNA/ | CNA Schemes | | | |
| Home | | | | | | | | | | | |
| Scholarship Man | agement | Γ | Interest Earned In | n Scheme | | | | | | | |
| User Manuals | | | | Scheme Type : * | UT Scheme | | ~ | | | | |
| TSA | D | | | Scheme : * | Aiav Testing[DL] | 154] | ~ | | | | |
| My Account | D | | | | Show Interact A | mount in Holding Acco | unt | | | | |
| Users | D | | | | Show Interest A | Acco | | | | | |
| E-Payment | D | Г | Mapped Controlle | /PAO/DDO | | | | | | | |
| Health Module | D | | | | | | | | | | |
| Sanctions | D | | PrAO Controller: | 001-AGRICULTURE | | | Gran | t: G0001 | | | |
| Reports | | | PAO: | 000001-PAO(Sectt)-I | beleens bu Cinela Nada | | DDC | 200425-NATIONAL R | AINFED AREA | AUTHORITY | |
| My Details | D | | Purpose: | Deposit Of Interest on Unspent | : balance by Single Noda | al Agency | Function Head | 123456789123 | | | |
| Masters | D | | Remittance Detail | 5 | | | | | | | |
| My Schemes | D | | | | | | | | | | |
| Agencies | Þ | | Holding Account: | HOL - HDFC - 554644646 | Available Interest Amount: | 16000.00 | Center Share: | 100% | State Share : | 0% | |
| EAT MIS Process | Þ | | | | | | Center | | State | | |
| My Funds | D | | Account Name: | Demo_pfms | Balance Amount: | 8148.00 | Share: | 16000.00 | Share : | 0.00 | |
| Transfers | D | | Payment Mode | | | | | | | | |
| Advances | D | | O NEFT/RTGS | Online Payment | Remit Center Amount :* | | Submit | | | | |
| Expenditures | Þ | | | | | | | | | | |
| Bank | D | | | | | | | | | | |

6. **Agency DO** will enter the amount to be remitted and will select the desired payment mode radio button - "NEFT/RTGS" or "ONLINE PAYMENT" and click on the "submit" button.

7. A pop pup message "Are you sure you want to transfer interest amount <amount> to <PrAO/ Controller><PAO><DDO>". Once the user has verified the details, they may click on the "Ok" button to continue with the payment. The entry will be saved and forwarded to agency checker user for approval.

| | training.pfms.gov.in says | IS |
|----|--|----|
| | Are you sure want to transfer interest Amount Rs 500 to Controller 001- AGRICULTUREPAO 000001-PAO(Sectt)-IDDO200425-NATIONAL RAINFED AREA AUTHORITY,click ok to continue and cancel to go back | |
| -1 | OK Cancel | |

8. If **Agency DO** wishes to make any change, they may click on the "cancel" button and go back to make amends.

My Funds D **Opening Balance** \triangleright Transfers **Received from Central Govt** Funds D Advances **Received from Other Agency** \triangleright Expenditures **Returned by Other Agency** Bank D **Received from State Govt** Register/ Track Issue Interest Income \triangleright **Misc. Deduction Filing Investment Details** D **Utilisation Certificate** D Income from Other Sources OLD UC D Manage Returned Funds Manage Interest Earned (SNA/CNA)

9. **Agency DA** will login on PFMS and navigate to the menu "My Funds> Manage Interest Earned (SNA/CNA)"

10. On navigating to the sub-menu, the following screen will be displayed:

| Public Fin D/o Controller | nancial Management System-PFMS General of Accounts, Ministry of Finance | Welcome: demo d User Type: ACENC Agency: Demo_pf Agency: Unique Coo Financial Year: 202 | YDA 55 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 | [demoda] Logout Change Password Login History English V |
|------------------------------|--|---|--|--|
| AdhocReports | Manage Inte | erest Earned on Unspent balance for S | SNA/CNA Schemes | |
| Home | Takana t Farmad Ta Cakama | | | |
| Scholarship Management 🛛 👂 | | | | |
| TSA D | | | | |
| E-Payment | Scheme Type : * | Select V | | |
| Health Module | Scheme : * | Select V | | |
| Sanctions | | Search | | |
| Reports | | | | |

11. **Agency DA** will select the Scheme Type and State and click on the "Search" button. The Remittance Details submitted by the Agency DO will be visible with status as "Submitted".

| Adhochsparts Adhoc | Approveritemarks | Genetari | Schemes | | | |
|---|---|----------|--|----------------------|-----------|----------------|
| Home Scholarshy francyonist Scholarshy francyoni Scholarshy francyonist Scholarshy francyonist Sc | × × | Created | | | | |
| Schemasher Haugemank C Schema 10 Schema 12 Schema 12 Schema 12 Mark Haulus Schema 12 Schema 12 Schema 12 Schema 13 Schema 12 Schema 14 Ajay Testina[01.154] Schema 15 Schema 12 Schema 14 Schema 12 Schema 15 Schema 12 Schema 16 Schema 12 Schema 16 Schema 12 Schema 16 Schema 12 Schema 16 Schema 12 Schema 17 Schema 12 Schema 16 Schema 12 Schema 17 Schema 12 Schema 18 Schema 12 Schema 19 Schema 12 | ✓✓ApproverRemarks | Control | | | | |
| TRA D CPayment D Haadht Hodule D Scheme 1 v Ajay Testing(DL154) Banchos D Reports Mark Testing Hoduls D Scheme 2 v PAO Scheme 1 v OO Amount Controller PAO DOO Amount OO | ApproverRemarks | Cranted | | | | |
| EPagement D EPagem | ApproverRemarks | Contad | | | | |
| Health Health Buddle D Sanctions D Hy Details D Hy Detail | ApproverRemarks | Created | | | | |
| Ranctions D Argenta Argenta D Ny fosialia D Argenta D Ar | ApproverRemarks | Created | - | | | |
| Reports Scheme Remit Controller PAO DDO Hy Details D Amount 001 0000011 | ApproverRemarks | Created | | | | |
| My Details D Alex Texture [Amount Amount 2002] 200221-NATIONAL RAINFED AREA | Approvertiemarks | | Concernance of Street, | | C22-20-0 | |
| Masters D Alay Testing [001- 000001- 200425-NATIONAL BAINFED AREA | | By | Created Date | Mode | status | NTRP |
| DL154) 1000.00 AGRICULTURE PAO(Sectt)-I AUTHORITY | Approve Ok | demodo | 8/4/2022 12:00:00 AM | NEFT\RTGS PAYMENT | Approved | Remit Interest |
| My Schemes D Agencies D Agencies D DL154) 1000.00 AGRICULTURE PAO(Sect)-1 AUTHORITY | ок | demodo | 8/5/2022 12:00:00 AM | NEFT\RTGS PAYMENT | Approved | Remit Interest |
| EAT MIS Process D Ajsy Testing [300.00 AGRICULTURE PAO(Sect)-1 AUTHORITY | Approved | demodo | 8/5/2022 12:00:00 AM | ONLINE PAYMENT | Approved | Remit Interest |
| Hy Funds D Ajsy Testing [001- 000001- 200425-NATIONAL RAINPED AREA Transfers DL34] 500.00 AGRICULTURE PAO(Sectt)-1 AUTHORITY | ok | demodo | 8/5/2022 12:00:00 AM | NEPT\RTGS PAYMENT | Rejected | 1 |
| Advances D Ajsy Testing [1000.00 001- 200425-NATIONAL RAINPED AREA DL334] 1000.00 001- 200425-NATIONAL RAINPED AREA | Rejected | demodo | 8/5/2022 12:00:00 AM | ONLINE PAYMENT | Approved | Remit Interest |
| Expenditures D Ajsy Testing [DL354] 1000.00 001- AGRICULTURE 200425-NATIONAL RAINFED AREA | Correction | demodo | 8/8/2022 12:00:00 AM | NEFT\RTGS PAYMENT | Rejected | 1 |
| Register/ Track Issue Ajsy Testing [21:00 001- DLIS4] 21:00 001- AGRICULTURE PAG(Sects)-1 AUTHORITY | | demodo | 9/9/2022 12:00:00 AM | NEFT\RTGS PAYMENT | Submitted | |
| Misc. Deduction Filing D Ajsy Testing (001- 000001- 200425-NATIONAL RAINPED AREA Utilisation Certificate D DL134) 10.00 AGRICULTURE PAG(Sect)-1 AUTHORITY | rejected by do | demodo | 8/8/2022 12:00:00 AM | NEPT/RTGS PAYMENT | Approved | Remit Interest |
| OLD UC D Ajay Testing [9.00 001- 000001- 200425-NATIONAL RAINFED AREA DL154] 9.00 AGRICULTURE PAO(Secti)-I AUTHORITY | 9 ra reject | demodo | 8/8/2022 12:00:00 AM | NEFT\RTGS PAYMENT | Rejected | |
| Ajey Testing (DL154) 2000.00 001- 000001- 200425-NATIONAL RAINFED AREA AGRICULTURE DAO(Sectt)-1 AUTHORITY | Approved | demodo | 8/8/2022 12:00:00 AM | NEFT\RTGS PAYMENT | Approved | Remit Interest |

12. **Agency DA** will verify the remittance amount and payment mode. User will click on scheme name and a pop-up "Approve/Reject Interest earned on unspent balance" will be seen.

| 00.00 | 001- AGRICULTURE | 000001- PAO(Sectt)-I | 200425-NATIONAL RAINFED AREA AUTHORITY | Approve Ok | demodo |
|-------|---------------------|-------------------------|---|------------|--------|
| 00.00 | 00 AGRICL | | Remarks | | demodo |
| 0.00 | 00 AGRICL | | | | demodo |
| 0.00 | 00 AGRICL | | Approve Reject Cancel | " | demodo |
| 00.00 | 001- AGRICULTURE | 000001- PAO(Sectt)-I | 200425-NATIONAL RAINFED AREA AUTHORITY | Rejected | demodo |

13. **Agency DA** will enter the remarks and click on the "Approve" button. On approval, a hyperlink "Remit Interest" would appear.

| Interest Fa | Manage Interest Earned on Unspent balance for SNA/CNA Schemes Interest Earned In Scheme | | | | | | | | | | | |
|----------------|---|------------|----------------|------------------------------|-----------------|---------------|--------------|-----------------|----------|--------------------|--|--|
| | | Scher | ne Type : * UT | Scheme | ~ | | | | | | | |
| | | | Scheme : * Aja | ay Testing[DL154] | ~ | | | | | | | |
| | | | Sea | arch | | | | | | | | |
| Scheme | Remit Amount | Controller | PAO | DDO | ApproverRemarks | Created By | Created Date | Payment Mode | Status | Pay throug NTRP | | |
| Ajay Testing [| Ajay Testing [1000.00 001- 000001- DL154] AGRICULTURE PAO(Sectt | | 000001- | 200425-NATIONAL RAINFED AREA | Approve Ok | demodo | 8/4/2022 | NEFT\RTGS | Approved | Remit Interes | | |

14. On clicking the hyperlink, **Agency DA** will be redirected to the confirmation page on Bharatkosh wherein the following details would be visible to the user:

- State to which the scheme is linked.
- Scheme Name and Code
- Controller Name and Code
- PAO and DDO mapped with the scheme.
- Purpose "Deposit of Interest on Unspent Balance by SNA (Name of the Ministry)"
- Payment Type Scheme name
- Function Head
- Accrued interest calculated by bank: to be fetched from PFMS
- Amount to pay: amount approved by Agency DA
- Mode of payment: NEFT/RTGS OR Online

| Bharat Government of India | Receipts Portal Controller General Dept. of Expenditure, Mini | | | | | | | I of Accounts inistry of Finance | |
|-------------------------------|---|---|--------------------------------------|--|--|--|---|-------------------------------------|---------------|
| MINISTRIDE | | | ome About | Us User Guide | Contact Us FAQs | Terms And Conditions Charge-back | s and Refund Policy | Non-Tax R | leceipt Porta |
| | | Payment Pu | urpose | Depositor | s Details | 3 Confirm Info | 4 Pay | | |
| | Paymer Depo | nt Mode O ositor's Det | ffline ails | | | | | | |
| | Name | | | demo d | | | | | |
| | | | | | | 1 The second | | | |
| | Address | : 1 | | 8 | Address 2 | Central | | | |
| | Address City | 1 | | 8 Central | Address 2 District | Central | | | |
| | Address City State | 1 | | 6 Central DELHI | Address 2 District Country | Central INDIA | | | |
| | Address City State Pincode | r 1 VZipcode | | 8 Central DELHI 462016 | Address 2 District Country Email | Central INDIA pfms.vlkassrivastava@gmail.com | | | |
| | Address City State Pincode, Mobile N | /Zipcode | | 8 Central DELHI 462016 9990113435 | Address 2 District Country Email | Central INDIA pfms.vikassrivastava@gmail.com | | | |
| | Address City State Pincode, Mobile N TAN | 1 /Zipcode No. (+91) | | 8 Central DELH 462016 9990112435 | Address 2 District Country Email TIN | Central INDIA pfmr.vikasrivastava@gmail.com | | | |
| | Address City State Pincode, Mobile N TAN | v/zipcode No. (+91) Ose Details | i | 8 Central DELH 462016 9990112435 | Address 2 District Country Email TIN | Central INDIA pfms.vikassrivastava§gmail.com | | | |
| | Address City State Pincode, Mobile N TAN TAN Sr. No. | 1 /Zipcode No. (+91) Ose Details Ministry | PAO Name | 8 Central DELH 45016 9990113435 DDD Name | Address 2 District Country Email TIH Purpose and Payment Ty | pe | Payment Period / Prequency | Amount (in INR) | |
| | Address City State Pincode Nobile N TAN TAN TAN Sr. Ho. 9 | vzipcode No. (+91) OSE Details Ministry | PAO Name PAO(Sectt)- i[000001] | B B Central DELH 452016 9990113435 DOD Name MATIONAL RAINFED AREA AUTHORINT[200425] | Address 2 bitrict Country Email TIN Purpose and Payment Ty Deposit of Interest Earne prgati pol componding | central central pfm_vfikasr/vastava@gmail.com cm_central pfm_vfikasr/vastava@gmail.com cm_central com_central com_central_cent | Payment Period / rrequency One Time | Amount (in HIR) 3000 | |

15. On clicking the "confirm" button, a deposit slip will be available for download. The deposit slip will be valid for 15 days only, hence, the user is advised to complete the payment and update the UTR on PFMS within the stipulated time.

| Bharatkesh Government of India Receipts Portal | | | | | | | | Controller General of Accounts Dept. of Expenditure, Ministry of Finance | | | | |
|---|--|-----------------------------------|--------------------------------------|---------------------------------------|---------------------------------------|------------------------------|--|---|---------------------|-----|--|--|
| • | | Home | About Us | User Guide | Contact Us | FAQs | Terms And Conditions | Charge-back and Refund Polic | | • | | |
| 3 | Response Status Offline | | | | | | | | | l × | | |
| Challan No 20042530082200003548 | | | | | | | | | | | | |
| | Amount: 3000 | | | | | | | | | | | |
| | Payment Mode: | | OffLine | | | | | | | | | |
| | Download Deposi | iter Slip | Quit | | | | | | | | | |
| | Please enter the If you fail to do s UTR No. related inf | UTR no. at so, you wor fo:- | the track your I't receive the t | payment page >> ransaction receip | Enter UTR no po ot. | p up, as so | on as you complete the NE | FT payment and receive a UTR r | no. from your Bank. | | | |
| | If the amount is character with fi | paid throug irst four ch | sh NEFT then the aracters denotin | e UTR will be a a Ig your bank nam | lpha numeric 12 le like HDFC and 1 | / 16 digit n fifth charae | o. and if done through RTG ster being the English alpha | S then it will be a 22 length alp abet 'R'. | ha-numeric | | | |

Sample deposit slip:

Γ

| Bharat Kosh (Toll fre | e No.1800 118 111) | | Deposit / Pay | /-in-slip - NEFT / RTGS | | |
|---|--|--|--|---------------------------------------|---|----------|
| URN No. (for Departmental Use) | 20042530082200003548 | | | Beneficiary (PAO) A/C No. : | 10600901004 | |
| Note: Please provide this URN No. at the | Remarks column at the NEFT/RTGS slip | Officials at Bank's counter | | Beneficiary (PAO) IFSC Code : | RBISOMBPA04 | |
| himself/herself need to ensure that the n is same as what is printed on this deposit | emitter Bank A/c no & the depositor bein slip. Any error in entry of this A/c no. w | ng used for the NEFT/ RTGS Instruction ill lead to non-delivery of services | lead to non-delivery of services Beneficiary (PAO) Account Typ | | | |
| expected in lieu of this payment to Gove | mment of India. | | | Remitter's Bank Name : | HDFC BANK LTD | |
| | | | Remitter's Bank A/C No. : | | 1522002100037667 | |
| | | | | Remitter's Bank IFSC Code : | HDFC0000003 | |
| | | | | Payment Period/ Frequency : | OneTime | |
| Remitter Name | Department / office from whose books the demand emanated | Full particulars of the nature of remittance and/or authority (if any) | Amount | Head of Account | Beneficiary Name (PAO)& Code | Rema |
| demo d | NATIONAL RAINFED AREA AUTHORITY (200425) | Deposit of Interest Earned on Unspent balance(AGRICULTURE),UK242- pragati goi corrsponding to state schmeme | 3000.00 | 00290080000000-OTHER RECEIPTS | PAO(Sectt)-I (000001) | |
| | | Total | 3000.00 (In words) Rupees : Three | Thousand | | |
| For Bank's Usage | | | | | | |
| NEFT Request Received Date | | | | | | |
| Transaction Amount | | | | | | |
| NEFT Charges | | | | | | |
| NEFT UTR No | | | | | | |
| Deposite Slip Created Date | 8/30/2022 3:43:21 PM | | | | | |
| Note : Please enter the UTR Number at the able to generate the transaction receipt. | ne Track your Payment / Payment histor | y link available at NTRP, as soon as you o | complete the NEFT/RTGS payment a | nd receive a UTR Number from your Ba | ink. If you fail to do so, the system v | will not |
| Remark : This Deposit slip is valid for 15 d | ays from the date of creation of deposit | slip at NTRP, please make sure to do the | NEFT/RTGS within 15 days, else the | NEFT will not be accepted and treated | as invalid". | |
| Courtcoury, Bublic Einandial Managemen | at Furthern | | | | | |

16. In case of "online" mode of payment, the user would click on the confirm button and will be redirected to the payment gateway page.

| rd and UPI mode is available through HDFC Bank, SBIePay and Bank of Baroda Payment Gateway Aggregators. | | | | | | | | | | |
|---|------------------------------------|----------------------------------|-------------------------|----------------------------------|------------------|--|--|--|--|--|
| FEDERAL BANK | AXIS BANK Success Rate 60 % | C C kotak Success Rate 27 % | ○ 📄 Success Rate 0 % | C Success Rate 0 % | Success Rate 0 % | | | | | |
| | Success Rate 0 % | O Union Bank Success Rate 0 % | Success Rate 0 % | Oricici Bank Success Rate 0 % | | | | | | |
| te: Success Rate - No. of Succe | essful Transactions / Total No. of | Transactions in a period of 30 | days. | | | | | | | |
| et banking Debit o | card Credit card | UPI | | | | | | | | |
| VISA | | Magstro | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |

17. **Agency DO** can review the status of remittance request submitted to Agency DA by navigating through My Funds \rightarrow Manage Interest Earned (SNA/CNA)

| My Funds | Opening Balance | | | |
|-------------------------------|----------------------------|--|--|--|
| Transfers | Received from Central Govt | | | |
| Advances D | Received from Other Agency | | | |
| Expenditures D | Returned by Other Agency | | | |
| Bank D | Received from State Govt | | | |
| Misc. Deduction Filing | Interest Income | | | |
| Utilisation Certificate | Investment Details | | | |
| Accounting System Integration | Income from Other Sources | | | |
| | Manage Returned Funds | | | |
| | Transfer Deduction | | | |
| | Deposit Interest Earned | | | |
| | Manage Interest Earned | | | |
| | (SNA/CNA) | | | |

18. On navigating to the sub-menu, the following screen will be displayed:

| Public Fi D/o Controlle | nancial Management System-PFMS tr General of Accounts, Ministry of Finance (************************************ |
|----------------------------|---|
| AdhocReports | Deposit Interest Earned on Unspent balance for SNA/CNA Schemes |
| Home | Interest Earned In Scheme |
| Scholarship Management | |
| User Manuals | Scheme Type : *Select V |
| TSA D | Scheme : •Select V |
| My Account | Show Interest Amount in Holding Account |
| Users D | |

19. **Agency DO** will select the Scheme Type and State and click on the "Search Button". The status of all the requests will be visible in form of a table

| Public Fin D/o Controller | nancial Manag General of Accounts, | gement Sy Ministry of Fin | /stem-PFN (formerty CP | AS ^{SMS)} | | Welcome: demo User Type: AGEP Agency: Demo_ Agency Unique C Financial Year: 2 | d ICYDO pfms ode: DLIN000 022-2023 | 001984 | 04:38: | 18 PM | [demodo] L Change Pas Login Hi English |
|---|---------------------------------------|------------------------------|---------------------------|-------------------------|---|---|--|-------------------------|----------------------|----------|--|
| AdhocReports | | | I | Manage Inte | erest Earned on Unspe | nt balance for S | NA/CNA | Schemes | | | |
| Home | Interest Ea | arned In Schen | ne | | | | | | | | |
| Scholarship Management | | | | | | | | | | | |
| User Hanuals | | | | | | | | | | | |
| TSA D | | | Schen | ne Type:* UT | ype:* UI Scheme | | | | | | |
| Hy Account D Scheme : Ajay Testing[DL134] | | | | | | | | | | | |
| Users D | | | | Se | arch | | | | | | |
| E-Payment | Scheme | Demit | Controller | PAO | DDO | ApproverDemarks | Created | Created Date | Payment | Status | Pay through |
| Health Module | Scheme | Amount | controller | PAO | 000 | Approverkeinarks | By | created Date | Mode | Status | NTRP |
| Sanctions D | Ajay Testing [| 1000.00 | 001- | 000001- | 200425-NATIONAL RAINFED AREA | Approve Ok | demodo | 8/4/2022 | NEFT\RTGS | Approved | |
| Reports | DL154] | | AGRICULTURE | PAO(Sectt)-I | AUTHORITY | | | 12:00:00 AM | PAYMENT | | |
| My Details 👂 | DL154] | 1000.00 | AGRICULTURE | PAO(Sectt)-I | AUTHORITY | ок | demodo | 12:00:00 AM | PAYMENT | Approved | |
| Masters D | Ajay Testing [DL154] | 500.00 | 001- AGRICULTURE | 000001- PAO(Sectt)-I | 200425-NATIONAL RAINFED AREA AUTHORITY | Approved | demodo | 8/5/2022 12:00:00 AM | ONLINE PAYMENT | Approved | |
| Agencies | Ajay Testing [DL154] | 500.00 | 001- AGRICULTURE | 000001- PAO(Sectt)-I | 200425-NATIONAL RAINFED AREA AUTHORITY | ok | demodo | 8/5/2022 12:00:00 AM | NEFT\RTGS PAYMENT | Rejected | |
| EAT MIS Process | Ajay Testing [DL154] | 1000.00 | 001- AGRICULTURE | 000001- PAO(Sectt)-I | 200425-NATIONAL RAINFED AREA AUTHORITY | Rejected | demodo | 8/5/2022 12:00:00 AM | ONLINE PAYMENT | Approved | |
| Transfers | Ajay Testing [DL154] | 1000.00 | 001- AGRICULTURE | 000001- PAO(Sectt)-I | 200425-NATIONAL RAINFED AREA AUTHORITY | Correction | demodo | 8/8/2022 12:00:00 AM | NEFT\RTGS PAYMENT | Rejected | |
| Advances | Ajay Testing [DL154] | 21.00 | 001- AGRICULTURE | 000001- PAO(Sectt)-I | 200425-NATIONAL RAINFED AREA AUTHORITY | ok | demodo | 8/8/2022 12:00:00 AM | NEFT\RTGS PAYMENT | Approved | |
| Expenditures D Bank D | Ajay Testing [DL154] | 10.00 | 001- AGRICULTURE | 000001- PAO(Sectt)-I | 200425-NATIONAL RAINFED AREA AUTHORITY | rejected by do | demodo | 8/8/2022 12:00:00 AM | NEFT\RTG5 PAYMENT | Approved | |
| Misc. Deduction Filing | Ajay Testing [DL154] | 9.00 | 001- AGRICULTURE | 000001- PAO(Sectt)-I | 200425-NATIONAL RAINFED AREA AUTHORITY | 9 rs reject | demodo | 8/8/2022 12:00:00 AM | NEFT\RTGS PAYMENT | Rejected | |
| Accounting System Integration () | Ajay Testing [DL154] | 2000.00 | 001- AGRICULTURE | 000001- PAO(Sectt)-I | 200425-NATIONAL RAINFED AREA AUTHORITY | Approved | demodo | 8/8/2022 12:00:00 AM | NEFT\RTGS PAYMENT | Approved | |

(B) Settlement of Interest on PFMS

(1) FOR NEFT/RTGS MODE

1. Agency DO will login on to PFMS and navigate to "Misc Deduction Filing \rightarrow Deduction Settlement"

| Misc. Deduction Filing | Þ | Manage Deduction |
|-------------------------|---|--------------------------------|
| Utilisation Certificate | D | View Deduction Details |
| OLD UC | D | Voucher Printing Tax Deduction |
| EAT MIS Process | D | Deduction Settlement |
| My Funds | D | |

2. **Agency DO** will click on the "Interest Earned Settlement" radio button to view the details of the remittances made.

| Public Fin D/a Controller | General of Accounts, Ministry of Finance | Welcome: demo d User Type: ACENCYDO Agercy: Demo_pinet Agercy: Dirau Code: DLIN00001984 Filandil Viari 2022-2023 | [demodo] Log Change Passwo Login Histo 08:13:24 PM English ↓ |
|------------------------------|---|--|---|
| AdhocReports | | Deduction Settlement | |
| Home | Deduction | | |
| Scholarship Management | | | |
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- 3. **Agency DO** will select scheme type, scheme name, bank account and the period for which the interest has been paid. On clicking the "Search" button, interest income with the status "Interest Settlement Pending" will be displayed.
- 4. **Agency DO** will enter the UTR by clicking on the checkbox next to the settlement detail followed by clicking on "Add Challan Details". The form to enter the challan details will be displayed wherein the details for payment remitted to the Centre/State treasury will be entered.

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- 5. Following details of the challan (generated via Bharatkosh) will be auto-filled (data pushed from Bharatkosh table):
 - CIN (Challan Identification Number)
 - Challan Amount
 - Challan Date
 - Order Code
 - Purpose
 - Payee
 - Payment Mode [NEFT/RTGS/Online]
 - UTR will be entered manually by Agency DO
- 6. **Agency DO** will verify the entered details and click on the "Save Challan Details" button. The challan entry will now be pushed to Agency DA for submission.

7. **Agency DA** will log in on PFMS and navigate to the menu "Misc. Deduction Filing →Manage Settlement".



- Agency DA will click on the radio button "Interest Earned Settlement" and select the Scheme, Deduction Type and Status, and period to view the voucher details, along with the interest amount, remarks, central and State challan details.
- 9. The voucher number would appear in form of a link. On clicking, "Manage Settlement Details" will open. Agency DA will select the "Challan Type" to view vouchers with the status as "Submitted".
- 10. The following details will be displayed in an un-editable form:
 - CIN (Challan Identification Number)
 - Challan Amount
 - Challan Date
 - Order Code
 - Nature of Payment [Interest]
 - Payee
 - Payment Mode [NEFT/RTGS/Online]
 - UTR: (For NEFT/RTGS mode only)
- 11. **Agency DA** will verify the details and click on the submit button.
- 12. If UTR, amount & debit account number match, transaction status will be updated as "success". Once the transaction has been successfully accounted, the status will be updated as "Interest Settled".
- 13. If either of the details -UTR, amount, or debit account number do not match, the status will remain as "Pending".
- 14. **Agency DA** is advised to wait for three working days after submission of challan entry for UTR verification. If the status remains "pending" after a lapse of five working days, the user should write to <u>ntrp-helpdesk@gov.in</u> for assistance.
- 15. Agency DA will have the option to return the entry to Agency DO for correction of UTR (if applicable).

(2) FOR ONLINE MODE

16. In the case of online mode, the transaction status will be marked as "success" once the payment has been completed successfully. The status will be updated as "Interest Settled" post receipt of electronic scroll from the agency bank.

17. If a user's account is debited but the transaction status is displayed as "Failed", they are advised to wait for a period of 24 hours for an updated status i.e "Success" or "FailRef". In case of "FailRef", the amount will be credited back to the user's account and "Remit Payment" hyperlink will be available at Agency DA for repayment.

Government of India/भारत सरकार Ministry of Ayush/आयुष मंत्रालय (Budget Section)/बजट अनुभाग

> 'Ayush Bhawan' 'आयुष भवन' 'B' Block, GPO Complex, 'बी' ब्लॉक, जीपीओ कॉम्प्लेक्स, INA, New Delhi – 110023आईएनए, नई दिल्ली 110023

OFFICE MEMORANDUM

Subject:- Revised procedure for flow of funds under Centrally Sponsored Schemes-reimbursement of salary expenditure from Holding Account-reg.

The undersigned is directed to forward herewith Department of Expenditure O.M. No. 1/(13)/PFMS/2022 dated 25.11.2022 on the subject cited above for information and necessary action at your end.

Encl:- as above.

Signed by Sanjeev Kumar Date: 13-12-2022 10:05:08 Reason: Approved

(Sanjeev Kumar) Section Officer (Budget)

To,

- 1. Dy. Adv(Dr. Suresh)
- 2. NAM Section

सचिव आयुष का कार्यातन Mice of Secretary Ayus A.M.J.F.T.S. No. 26 4657 MDy. No. VDate. 66 12 29 F. No. 1/(1**3**)/PFMS/2022 Government of India Ministry of Finance Department of Expenditure

> North Block, New Delhi, 25th November, 2022

OFFICE MEMORANDUM

Subject: Revised procedure for flow of funds under Centrally Sponsored Schemes – reimbursement of salary expenditure from Holding Account - reg.

The undersigned is directed to refer to this Department's OM No. 1(13)/PFMS/FCD/2020 dated 16th March, 2022 regarding payment of statutory deduction from the Holding Account. As per DoE's guidelines, The Holding Account serves the purpose of holding tax/duties//levies/fees/municipal charges etc. of State Governments, Municipalities etc. which the Agencies need to process.

2. In this regard, it has been decided that the Single Nodal Agencies may also use the Holding Account to reimburse the expenditure incurred by the State in disbursement of salaries of employees engaged in implementation of the scheme from the SNA account in compliance of item no (v) of DoE's OM No. 1(13)/PFMS/FCD/2020 dated 8th March, 2022.

3. This issues with the approval of competent authority.

Actuch

Director Tel. No. 23094961

То

1. All Secretaries to the Government of India.

Copy:

1. Addl. CGA (PFMS), O/o CGA, INA, New Delhi

co (constant)

1

F. No. 1(13)/PFMS/2020 Government of India Ministry of Finance Department of Expenditure *****

> North Block, New Delhi, 16th February, 2023

То

Chief Secretaries/Principal Secretaries (Finance): All States/UTs

Subject: Revised procedure for flow of funds under Centrally Sponsored Schemes – Transfer of Central and State share of funds to the Single Nodal Agency (SNA) account and levy of interest for delay in such transfer.

The undersigned is directed to refer to Para No. 16 of the revised procedure for release of funds under the Centrally Sponsored Schemes (CSS) issued vide this Department's letter No. 1(13)/PFMS/FCD/2020 dated 23rd March, 2021. It provides that the Central share and commensurate State share is to be transferred by the State Government to the Single Nodal Agency's (SNA) account within 21 and 40 days respectively of receipt of Central share.

2. In partial modification of the aforesaid provision in the guidelines, it has been decided by the competent authority that the State Government shall transfer the Central share as well as the commensurate State share to the SNA account within 30 days of receipt of Central share.

3. Further, it has been decided to charge interest w.e.f 01.04.2023 on the number of days of delay beyond 30 days in transfer of Central share to the SNA account at the rate of 7% per annum. PFMS division, O/o CGA will issue guidelines regarding procedure for deposit of penal interest by the State Government concerned in the Consolidated Fund of India.

4. This issues with the approval of the Competent Authority.

(Prateek Kumar Singh) Director Tel. No. 23094961

Copy to:

- 1. Secretaries to the Government of India
- 2. Financial Advisers to the Ministries/Departments
- 3. Add. CGA (PFMS) with the request to develop facility in PFMS for calculation and deposit of interest and to issue detailed SoP in this regard.
- 4. All Pr. CCAs/CCAs of all Ministries/Departments

Government of India Ministry of Ayush

> Ayush Bhawan, 'B' – Block, GPO Complex, INA, New Delhi – 110023

OFFICE MEMORANDUM

Subject:- Standard Operating Procedure (SOP) for component wise fund transfer to holding Account for SNA/CNA - reg.

The undersigned is directed to forward herewith a copy of OM No. AD-16006/3/2021-PFMS/C.No.6838/7149 dated 22.02.2023 of Department of Expenditure, Ministry of Finance on the subject cited above for information and necessary action.

> Signed by Sanjeev Kumar Date: 24-02-2023 14:39:10

Encl : As above

(Sanjeev Kumar) Section Officer

To,

- 1. Adv(MN)/Adv.(Ay.)(KU)
- 2. CEO(NMPB)
- 3. DDG(SP)
- 4. Dir(VS)/Dir(SRKV)/Dir(VB)/Dy Adv (Dr. Suresh)
- 5. US(ST)/US(ASK)/US(PX)/ US(MLM)/Dy.Dir(NKK)
- 6. Sections IEC, IC, ADS, DPS, NMPB, Scheme, NAM, Y&N Cell
- 7. DG/Dir. (CCRAS, CCRH, AIIA)

Copy to :

- 1. PPS to SS
- 2. PPS to JS(KG)

File No. G-20017/1/2020-Budget (Computer No. 154639)

AD-16006/3/2021-PFMS /C.No.6838/ 7499 Government of India, Ministry of Finance Department of Expenditure O/o the Controller General of Accounts Public Financial Management system

> 4th Floor, Shivaji Stadium Annexe New Delhi-110001 Dated:- 22.02.2023

Office Memorandum

Subject: Standard Operating Procedure (SOP) for Component wise funds transfer to Holding Account for SNA/CNA schemes – regarding.

The undersigned is directed to refer to Department of Expenditure letter No.I (13) PFMS/FCD/2020 dated 08.03.2022 on the above mentioned subject and to state that after taking into consideration the issues being faced in the accounting of deductions pertaining to Salary payment or Imprest transfer through Holding account, an SOP for Component wise fund transfer to Holding Account for SNA/CNA schemes is enclosed herewith.

This issues with the approval of competent Authority.

Encl: As above.

(Yogesh Kumar Meena) Dy. Controller General of Accounts

To,

- 1. Financial Advisors of all Ministries
- 2. The State Finance Department/ State Treasuries All State/UTs
- 3. Pr.CCAs/CCAs/CAs (IC) of Ministries/ Departments
- 4. All PFMS State Directorates with request to share with stakeholders

Copy to:

- 1. Sr. PPS to Addl. Secretary (PFS), DoE, Ministry of Finance
- 2. Sr.PS to Addl. CGA (PFMS Div.)
- 3. Jt.CGAs (TRBR/Rollout/DBT)
- 4. Director (Finance), Department of Expenditure.
- 5. Dy.CGAs/ACGAs (Rollout)
- 6. Sr.AOs/AAO, PFMS (Roll-out).

Standard Operating Procedure

For

Salary or Imprest transfer to Holding Account in PFMS

SNA\CNA

Public Financial Management System Controller General of Accounts Department of Expenditure Ministry of Finance

Genera

SNA- Instructions for Salary or Imprest transfer to holding account

This document is prepared to disseminate general guidelines for agency users for transferring Salary or Imprest to a holding account.

The following tasks are to be performed by stakeholders for transferring Salary\Imprest into Holding Account:

- i. Root user adds the holding account category "**Salary**" or "**Imprest**" and maps the added category with the Expenditure module.
- ii. State Scheme Manager maps the holding account category "**Salary**" or "**Imprest**" with the component and then the mapping of the holding account category with the component is submitted to PD for Approval.
- iii. PD approves requests for the holding account category mapped with the component.
- iv. Agency Maker creates the expenditure details for the mapped scheme.
- v. For the mapped scheme, the system displays the already selected checkbox "Through holding account".
- vi. The user verifies that the Expenditure done for "**Self**" and confirms that the debit account is SNA holding account of the mapped scheme.
- vii. User enters the total Salary amount or Imprest amount, which is to be transferred to the SNA holding account.
- viii. User selects the Scheme component mapped earlier by the SSM.
- ix. The user enters the remaining details and saves the expenditure details.
- User enters the payee details and selects the payment mode (Epayment Using Print Payment Advice or Epayment Using Digital Signature)
- xi. User reconfirms the payee holding account is of his/her agency and submits the voucher for approval by the agency checker.
- xii. Agency Checker approves holding account expenditure by clicking on the letter/office order no. Approved voucher is now updated with status as "HoldingAccountSubmitted"
- xiii. Once Expenditure is approved the same is now visible in the Deduction Settlement page for Holding Account (HA) settlement.
- xiv. The Agency will make payment to the State treasury using either Challan or through Cheque or using online payments such as NEFT/RTGS etc.
- After making payment to the treasury, the Agency maker enters the settlement details in the "Deduction Settlement" page.
- xvi. The Agency maker searches for the sanction created for mapped salary/imprest

27973 9300 1201/2020 (PEFMS

component and enters payment details either through challan/cheque/online such as NEFT\RTGS.

xvii. Agency Checker approves the deduction settlement.

CNA- Instructions for Salary or Imprest transfer to holding account

This document is prepared to disseminate general guidelines for agency users to deposit the Salary or Imprest to a holding account.

The following tasks are to be performed by stakeholders for transferring Salary\Imprest into Holding Account:

- i. Root user adds the holding account category "**Salary**" or "**Imprest**" and maps the added category with Expenditure module.
- ii. PD maps the holding account category "**Salary**" or "**Imprest**" with the component and entry would be considered as auto-approved.
- iii. Agency Maker creates the expenditure details for the mapped scheme.
- iv. For mapped scheme, the system displays the already selected checkbox "Through holding account".
- v. The user verifies that the Expenditure done for "**Self**" and confirms debit account is CNA holding account of the mapped scheme.
- vi. User enters the total **Salary\Imprest** amount to be transferred to the CNA holding account.
- vii. User selects the Scheme component mapped earlier by the PD.
- viii. The user enters the remaining details and saves the expenditure details.
- xviii. User enters the payee details and selects the payment mode (Epayment Using PrintPayment Advice or Epayment Using Digital Signature)
 - ix. User reconfirms that the payee holding account is of his/her agency and submits the voucher for approval by the agency checker.
 - x. Agency Checker approves holding account expenditure by clicking on the letter/office order no. Approved voucher is now updated with status as "HoldingAccountSubmitted"
 - xi. Once Expenditure is approved the same is now visible in the Deduction Settlement page for Holding Account (HA) settlement.
 - xii. The Agency will make payment to the consolidated fund of india using either Challan or through Cheque or using online payments such as NEFT/RTGS etc.
- xiii. After making payment to CFI, the Agency maker enters the settlement details in the "Deduction Settlement" page.

F No. 1(09)/PFMS/2023 Government of India Ministry of Finance Department of Expenditure *****

> North Block New Delhi, 24th February, 2023

OFFICE MEMORANDUM

Subject: Revised procedure for flow of funds under Centrally Sponsored Schemes (CSS) – Entry of legacy data in PFMS – reg.

The undersigned is directed to refer to the revised procedure for flow of funds under CSS issued vide this Department's letter No. 1(13)/PFMS/FCD/2020 dated 23rd March, 2021. The data of flow of funds after 1st April, 2021 is being captured in PFMS through State treasury integration. However, complete data has not been populated in PFMS via treasury integration route due to release of funds to non SNA accounts and due to direct payment from treasury to vendors/beneficiaries/staff etc. This is leading to discrepancies in some of the SNA reports.

2. A facility for entry of Legacy Data has been developed in PFMS wherein States can enter the information regarding opening balance of the Central and State share as on 1st April, 2021 and subsequent releases of central and State share. The Ministries/Departments concerned would be required to validate the data entered by the States with respect of Central share released. A detailed Standard Operating Procedure (SoP) in this regard is enclosed. PFMS division, O/o CGA will conduct training for State Level Implementing Agencies and the users of Ministries/Departments to facilitate entry of legacy data.

3. Ministries/Departments are requested to ensure completion of entry of legacy data for all CSS in respect of all SLS and validation of the same by the Ministry/Department concerned, latest by 7th March, 2023. Entry of legacy data is also a condition for release of 1st instalment of CSS funds in 2023-24.

4. This issue with the approval of the Competent Authority.

Pitech h fr (Prateek Kumar Si

rateek Kumar Sinlgh) Director Tel. No. 23094961

То

Secretaries of all Ministries/ Departments of Government of India

Copy to

- 1. Chief Secretaries of all States/UTs
- 2. Principal Secretary (Finance) of all States/UTs
- 3. Financial Advisers of Ministries/Departments

- 4. All State Directorates of PFMS
- 5. Addl. CGA (PFMS), Office of CGA with the request to take necessary action to incorporate the above in the PFMS

Copy for information to:

- 1. PSO to Finance Secretary and Secretary (Expenditure)
- 2. PSO to Addl. Secretary (PFS)
- 3. PPS to Director (PFC-I)

Treasury Legacy Data Entry

(SOP)



Public Financial Management System, Controller General of Accounts, Department of Expenditure, Ministry of Finance

> Prepared by, Ratnakar Upadhyay (Business Analyst)

> > 1

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Document Creation History & Change Record

| Version | Date | Change Description | Prepared By |
|---------------------|-----------------|--|--------------------|
| 1.0 | 31-January-2023 | Treasury Legacy Data User Manual (Draft) | Ratnakar Upadhyay |
| and a second second | | (| (Business Analyst) |

Reviewers

| Version | Date | Reviewed By | Designation |
|---------|-----------------|---------------|----------------------------|
| 1.0 | 02-January-2023 | Parul Singhal | Assistant Accounts Officer |
| | | | |

Approvers

| Version | Date | Reviewed By | Designation |
|---------|------------------|------------------|---------------------------------------|
| 1.0 | 03-February-2023 | Smt. Jaspal Kaur | It. Controller General of Accounts |
| 1.0 | | | , , , , , , , , , , , , , , , , , , , |
| 1.0 | 123-129-53 | | |

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(Constants)

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| 5 | Treasury Legacy Data approval from PD |

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1 Introduction

This document describe step by step process of "Treasury Legacy Data Entry". The process initiated by the SSM by entering Treasury legacy data for SNA Schemes and subsequently calculate the opening balance of a SNA Scheme, and submit the opening balance to concerned State Finance Department User (SFD) for approval. After approval from SFD the same will be available to PD of the Centrally Sponsored Scheme for approval.

Abbreviations 2

| Short Name | Full Namo |
|------------|------------------------------------|
| PFMS | Public Financial Management System |
| SFD | State Finance Department User |
| PD | Programm Division |
| SSM | State scheme Manager |

Treasury Legacy Data entry by SSM 3

(Charles and a state of the sta SSM user login to PFMS portal with valid user credentials.

- Forgot Pass · Activate Usar
- Register Agency
- Sanctioning Authority Code Creation Form
 Ministry User Registration Form
- Claimant User Registration Form
- · Pegister MIS Reports Users
- Get Password By Unique Agency Code
- Begister DBT Beneficiary Mgmt Checker Register Treasury Users

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|--------------------|---|
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| Vord Verification: | |
| VZqt41] | |

4

Log In

The User Navigates to "My Schemes>Manage SNA Legacy Data>Treasury Legacy Data"

| AdhocReports | | British | | |
|--------------------------|----------|---|--------------------------------|----------------------|
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| Home | | | | |
| TSA | Ď | | | |
| Agency | D | | | |
| Reports | | | | |
| Masters | Þ | | | |
| ly Schemes | Ð | Approve Acc. for Deactivation | | |
| Igencies | D | Map SNA/CNA Component to | | |
| ty Funds | Ø | Manage SNA Legacy Data | Treasury Legacy Data | |
| egister/ Track Issue | | Add SNA Scheme Ratio | Hanage Treasury Legacy | Treasury Legacy Data |
| | | Scheme Hierarchy | CONTRACTOR OF THE OWNER OF THE | |
| | | Add SNA Legacy Data | | |
| | | Manage SNA Scheme Ratio | | |
| | San Line | Scheme Components | | |

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The below page of "**Treasury Legacy Data Entry**" opens, The user selects financial year as 2021-22 from drop down, All the State Linked Schemes which were active in 2021-22 and marked as SNA (at any date) appears in the drop down of "State Linked Scheme".

User selects SNA scheme from state linked scheme drop down and the system displays the **"SNA Marking date"** dynamically as per the selected State Linked Scheme.

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User has to enter and save the details sequentially section wise (As at Table A below). i.e., first section A, then B and so on. Previous section should be saved before moving to the next section.

The user clicks on final "Save" button to submit the entered data for SFD approval. The Treasury Legacy is now submitted to SFD user for approval and appears on the Manage page of SFD user. The status of the entry will become 'SFD Submitted'

If the user wishes to make changes, he/she has to clicks on "Delete" button, it will clear the filled data and then the user can submit the data afresh for the said scheme.

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(Note: Before filing of Legacy data, please ensure that all the SNA releases made by the state treasury in the financial year 2022-23 till date should be shared with PFMS through Treasury integration and reflected in SNA01 report. Once the legacy data is entered and approved, it cannot be modified later.)

| Section | Name | Description |
|-------------|--|--|
| A | Outstanding Balance with State | e In this field SSM should anter the set of the |
| 1.2.2 | Treasury as on 01/04/2021 | lying with State treasury as on 01/04/2021 which |
| | | to be released by state treasury. The amount chould have |
| -201- J | | entered separately for central share state share and |
| | | top up if any. Zero/negative amount will also be |
| 1 - R. E | | accepted in the form if no balance was there. Once SSM |
| | | will save this, the treasury data will be frozen till date. |
| 1 | | i.e. Treasury cannot share further any old data with |
| В | Treasury Releases from 01 Ann | PFMS through integration. |
| | 2021 to marking SNA to SNA | The system will auto populate all the treasury data |
| 1.16.50 | Marking Data the A T | date on 21 (02 (2022) 111 |
| | Marking Date through Treasury | needs to divide this amount and the size of the size o |
| 1.1.1.1.1 | Integration | share and ton up (if any). Negative values |
| | | allowed. |
| C | Enter the treasury | In this field, SSM is allowed to enter the releases/ |
| | release/Expenditure before SNA | expenditure amount (if any) which is made by the state |
| | marking (which is not reported | treasury but could not be reported through treasury |
| 1 | through Treasury integration). | integration. The data should be of period from |
| 1. 1. 1. I. | 1 2 4 1 1 | which aver is continued by the second |
| D | Non-SNA Expenditure Done by | In this field SSM is allowed to act the line to |
| | state treasury After SNA marking | expenditure amount (if any) which is made by the state |
| | (which is not reported through | treasury but could not be reported through treasury |
| | Treasury integration) | integration. This data should include only the non-SNA |
| | and the grade of the second seco | payments made through State treasury after SNA |
| 1 | (Non-SNA Expenditure done by | marking till 31/03/2022 |
| | state Treasury Post SNA) | |
| - | | |
| Е | SNA Release done by State | In this field, SSM is allowed to enter the releases/ |
| | Which is not remarked the | expenditure amount (if any) which is made by the state |
| | treasury integration) | treasury but could not be reported through treasury |
| | deasary integration) | integration. This data should include only the SNA |
| | | marking till 31 /02 /2022 |
| F | Non-SNA Expenditure done by | In this field, SSM is allowed to enter the released |
| 1.3 | the state treasury for financial | expenditure amount (if any) which is made by the state |
| | year 2022-2023 | treasury but could not be reported through treasury |
| | | integration. This amount should include non-SNA |
| | | payments made through treasury in the financial year |
| | | 2022-23 till 30/11/2022. |

TABLE A: Description of Sections (A to H):

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| G | Opening Balance in SNA account as on SNA Marking date | This is the opening balance in SNA account as on SNA marking date. It should include all the refunds from child agency (whether they refunded the amount later). This will become the opening balance of SNA and will be shown in SNA01 report as Opening Balance to calculate the unspent balance as on date. |
|---|---|--|
| н | Any other expenditure made by SNA or other child agency which is not reported to PFMS (After SNA marking till 31 st March 2022) | This amount should include any expenditure/ transfer done by the SNA agency or any child agency after SNA marking till 31/03/2022, which could not be reported to PFMS. |

3.1 Manage Treasury Legacy Data: SSM

The User Navigates to "My Schemes>Manage SNA Legacy Data> "Manage Treasury Legacy Data" and the page "Manage Treasury Legacy Data" opens.

| Agency | D | | |
|-----------------------|---|---------------------------------------|-----------------------------|
| Reports | | | |
| Masters | Þ | | |
| My Schemes | D | Approve Acc. for Deactivation | |
| Agencies | Þ | Map SNA/CNA Component to | |
| My Funds | Þ | Manage SNA Legacy Data | Treasury Legacy Data |
| Register/ Track Issue | | Add SNA Scheme Ratio | Manage Treasury Legacy Data |
| | | Scheme Hierarchy D | Mapage Treasury Logan Date |
| | | Add SNA Legacy Data | Anonge freasby Legacy Data |
| | | Manage SNA Scheme Ratio | |
| | | Scheme Components | |
| | | and a state of the state of the state | |

To view the status of the treasury Legacy Data submitted to state finance department, user selects "SNA Scheme" name and "Status as SFD Submitted" from drop down and clicks on search button.

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| | | | Canadia Contraction | Manage Treas | sury Legacy Data | | | | A. Stall | N. State | |
|----------------|--|--|--|---|--|--|--|---|--------------------------|---------------|-----------|
| | SNA Sche | emes DL198-sid11 | | | | | | | | | |
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| | | | | Sea | ireh | | | | | | |
| | Tellowite | | | | | | | | | | |
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| | Balance with State Treasury | Releases /Expenditure through Treasury Integration (TI) | Releases /Expenditure before SNA marking which is not Reported through TI | ID) Non-SNA Expenditure Done by state Treasury After SNA marking which is not reported through TI | [E] SNA Release Done by State treasury After SNA marking which is not reported through Treasury Internation | [F] Non Expenditure done by State Treasury for the financial year | [G] Opening Balance with SNA Account as on | [H] Any other Expenditure by SNA or Child agency after SNA | | | |
| heme e/Code | Balance with State Treasury | Releases /Expenditure through Treasury Integration (TI) | Releases /Expenditure before SNA marking which is not Reported through TI | LOJ NON-SNA Expenditure Done by state Treasury After SNA marking which is not reported through TI | [E] SNA Release Done by State treasury After SNA marking which is not reported through Treasury Integration | [F] Non Expenditure done by State Treasury for the financial year | [G] Opening Balance with SNA Account as on SNA Marking date | [H] Any other Expenditure by SNA or Child agency after SNA marking which is not reported to | SSM | PD | |
| heme e/Code | Balance with State Treasury Center State | Releases /Expenditure through Treasury Integration (TT) | Center State | LOJ NON-SNA Expenditure Done by state Treasury After SNA marking which is not reported through TI Center State | [E] SNA Release Done by State treasury After SNA marking which is not reported through Treasury Integration | [F] Non Expenditure done by State Treasury for the financial year Center State | [G] Opening Balance with SNA Account as on SNA Marking date | [H] Any other Expenditure by SNA or Child agency after SNA marking which is not reported to PFMS | SSM Remarks | PD Remarks | Sta |

8

4 Treasury Legacy Data approval from SFD

SFD user logs in to PFMS portal using valid user credentials and The User Navigates to "My Scheme> Manage SNA Legacy Data>Manage Treasury Data" and the page "Manage Treasury Legacy Data"

| Home | | |
|------------------|--------|-----------------------------|
| Masters | Þ | |
| Users | Þ | |
| Reports | | |
| My Schemes | D | Manage SNA Legacy Data |
| Treasury Reports | D | Manage Treasury Legacy Data |
| | UES CH | manage neusary regacy bata |

The below SFD manage page will appears. User selects "SNA Scheme" name and "Status as SFD Submitted" from drop down and clicks on search button.

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User clicks on hyperlink "Scheme Name /Code" and the SFD approval screen will appear.

A. Barren

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|--|---|--|---|---|---|--|-------------------|
| Prevent Visco: 20100000000000000000000000000000000000 | | | | | Treasury Legacy Data Entry | | 10:26:48 AM |
| Number No. No. A Marka Game: No. No. No. No. A Marka Game: No. No. No. No. No. A Marka Game: No. No. No. No. No. A Marka Game: No. No. No. No. No. B Marka Game: No. No. No. No. No. No. C Marka Game: No. | Base statistics | Tany Base | | | A Contract of Contract of Contract of Contract | | |
| us varies use: 0.0000 143 2000 2000 0.0000 143 2000 2000 0.0000 444044440 2000 0.0000 143 2000 2000 0.0000 0.0000 0.0000 8-Pressury Relessed; Expenditure from [01 & pr 201] 0.0000 10000 0.00000 0.00000 0.0000 | Linked Schemast | CLC1-2022 | × | | | | |
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| At (1) (At (3) | A-Outstanding B | alance With State Tri | easury As On [01 Apr : | 2021] | | | |
| B- Treasury Release/, Expenditure From [01, 4pr 2021] To SMA Karding Date Through Treasury Integration | 1)Center Share(Ri | s.):* [50.00 | [A2]State Share(| R&.):* 50.00 (A3)Te | p Ups 0.00 00.00 lave | | |
| performance in State Transver for France in State State Transver For France in State State State Transver State Transver State Transver State State Transver State State Transver State St | B-Treasury Relea | uses/ Expenditure Fro | om [01 Apr 2021] To 5 | NA Marking Date Through Treasury | Integration | | |
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| Line Line Line Line Line Line CE date Transary Release/Expenditure Bobre SM Harking (Which Is Not Reported Through Transary Integration) | TRite | niar Charaffer La | August. 5550 (6 | Refer to SNA 10, Voucherwise | e Treasury Data] Report* | | |
| C-Enter Treasury Release/Expenditure Bodre SM Hurking (Which is Not Reported Through Treasury Integration) | Intice | ance anoreire, pr | 4.002.00 | [82]State Sha | rre(Rs.);* 2.000.00 | (83)Tep Up: 000 | Sere |
| Interference Control of Co | -Enter Treasury | Release/Freediture | Rofero CHA Mada (| | | | |
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| Answert Answert Message Message Message Control State Control State State 22:00 40:00 50:00 20:00 10:00 50:00 30:00 | | 1. [C.3] | (C.4) Central Share | If SI State Change | | | |
| Total Annon Total Total Store 100 15.00 000 1000 500 500 101 102 500 500 500 500 101 102 100 500 500 500 500 103 100 100 50 | Amount Andy | of Arnount | Rejease | Release Expe | nditure (C.7) faste Share | | |
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State Finance Department User (SFD) user review the entered treasury legacy data and clicks on "Approve/Reject outstanding Balance with State Treasury".

The below screen will appear for entering remarks under "SFD Remarks" text box.

Note: Please do not enter any special character in Remarks. Please keep remarks as short as possible.

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After entering remarks once user click on Approve button, the below screen will appear.

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Once Treasury legacy data is approved by SFD, the same will appear on the manage page of PD for approval.

5 Treasury Legacy Data approval from PD

PD user logs in to PFMS portal in financial year 2021-22, with valid user credential and the User Navigates to "My Scheme> Manage SNA Legacy Data>Manage Treasury Data" and the page "Manage Treasury Legacy Data"

| Reports | | | |
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The below screen will appear and the user select "Centrally sponsored scheme", "state", "SNA scheme" and "Status as PD submitted" from drop down and clicks on Search button

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After click on search button the below manage page appears.

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PD user reviews/ verifies the approved data from State Finance Department User (SFD) and click on "Approve/Reject outstanding Balance with State Treasury".



The below screen will appear for entering remarks under "PD Remarks" text box.

After entering remarks once user clicks on Approve button the data will be approved and further no change can be done.

Note: If SFD/PD will reject the data, then SSM needs to enter the complete data again.

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13

Government of India Ministry of Ayush

> Ayush Bhawan, 'B' – Block, GPO Complex, INA, New Delhi – 110023 Dated 11-04-2023

OFFICE MEMORANDUM

Subject: - Facility to change the bank of SNAs and CNAs-reg.

The undersigned is directed to forward herewith a copy of OM No. 1(15)/PFMS/2021 dated 03-04-2023 received from Department of Expenditure, Ministry of Finance on the subject cited above for information and necessary action.

Encl: As above

Signed by Anjan Biswas Date: 13-04-2023 11:39:21

(Anjan Biswas) Deputy Secretary to the Govt. of India

To,

- 1. Adv(MN)/Adv(KU)/Adv(Homeopathy)
- 2. DDG
- 3. DGs/Directors CCRAS/CCRH/AIIA
- 4. Dir(SRKV)/Dir(VS)/Dir(VB)/Dir(AC) Dy. Adv(Suresh)
- 5. Dy. CEO, NMPB
- 6. US(PX)/US(S)/US(MY)/US(MLM)/US(BSK)/DD(NKK)
- 7. RO(Dr. Rakesh Bishnoi)/RO(Dr. Raman Kaushik)/RO(Dr. Renu)
- 8. Sections- IC/IEC/ADS/NMPB/DPS/Scheme/Ayurveda/Homoeopathy/NAM

Copy to:

- 1. Senior PPS to Secretary (Ayush)
- 2. PPS to Special Secretary
- 3. PPS to JS(RS)
- 4. PPS to JS(KG)

F. No. 1(15)/PFMS/2021 Government of India Ministry of Finance Department of Expenditure *****

North Block, New Delhi, the 3rd April, 2023

OFFICE MEMORANDUM

Sub: Facility to change the bank of SNAs and CNAs-reg.

The undersigned is directed to say that requests for a facility to change the bank of SNAs and CNAs have been received in the Department of Expenditure.

2. Such requests for change of bank should be forwarded to Addl. CGA, PFMS with approval of Principal Secretary (Finance) of the State Government in case of SNA and Secretary of the Ministry/Department of Government of India in case of CNA.

Pratuch h 2/4/23

(Prateek Kumar Singh) Director Telephone No. 23094961

То

1. Secretaries to all Ministries/Departments of Government of India

2. Finance Secretaries of all State Governments

Copy for information to:

PSO to AS (PF-S), DoE
PS to Additional CGA, PFMS, O/o CGA
PS to Joint CGAs (ROLLOUT/GIFMIS/DBT/TRBR), PFMS
DDG, NIC, PFMS
Sr.TD, NIC, PFMS(Banking)
ACGA/ACAs, PFMS
OSDs(I/II), PFMS
Sr.AO (DBT/Rollout), PFMS

F. No. 1/(33)/PFMS/2022 Government of India Ministry of Finance Department of Expenditure

North Block, New Delhi, 2nd May, 2023

OFFICE MEMORANDUM

Subject: Revised procedure for flow of funds under Centrally Sponsored Schemes (CSS) – Delay in transfer of scheme funds from State treasury to the SNA account.

The undersigned is directed to refer to the this Department's OM No. 1/(33)/PFMS/2022 dated 20th May, 2022 and OM No. 1/(13)/PFMS/2020 dated 16th February, 2023.

2. As per DOE's OM dated 20th May, 2022, the Central share released to a State/UT during a Financial Year (FY) under a CSS but not released further from the State treasury to the SNA account by the closing of the FY shall be returned to the Consolidated Fund of India (CFI) through RBI advice. A few Ministries have requested clarification on the applicability of the provisions of the said OM for the central share of funds released in 2022-23.

3. In this regard, it has been decided that the Central share of funds received by a State Government during 2022-23 but not released further by the State treasury to the SNA account by 30th June, 2023 shall be returned along with interest to the CFI by the State Government through RBI advice. The interest charged shall be as per DOE's OM No. 1/(13)/PFMS/2020 dated 16th February, 2023.

4. This issues with the approval of the Competent Authority.

Peetur hom

(Prateek Kumar Singh) Director Tel. No. 23094961

То

- 1. All Secretaries of all Departments/Ministries, Government of India
- 2. Chief Secretaries of all States/UTs with Legislature
- 3. Financial Advisers of all Ministries of Government of India
- 4. Addl. CGA (PFMS), O/o CGA, INA, New Delhi

F. No. 1/(33)/PFMS/2022 Government of India Ministry of Finance Department of Expenditure

> North Block, New Delhi, 20th May, 2022

OFFICE MEMORANDUM

Subject: Revised procedure for flow of funds under Centrally Sponsored Schemes – Clarification sought by Department of Animal Husbandry and Dairying (DAHD) reg.

The undersigned is directed to refer to the DAHD OM No. 41-04/2021-Budget (AHD) dated 28th April, 2022 regarding issue of revalidation of unspent balance with the States/UTs out of funds released during 2021-22.

2. The matter has been examined in this Department. It has been decided that the Central share released to a State/UT during a Financial Year (FY) under a Centrally Sponsored Scheme (CSS), but not released further from the State treasury to the SNA account by the closing of the FY year (i.e. by 31st March), shall be returned to the Consolidated Fund of India (CFI) through RBI advice. However, the amount released from the State treasury to the SNA account during the same FY may be used by the SNA in the next FY without the need for any revalidation.

3. This issues with the approval of the Competent Authority.

Petuch h m 2015/22 (Prateek Kumar Singh)

Prateek Kumar Singh) Director Tel. No. 23094961

То

- 1. All Secretaries of all Departments/Ministries, Government of India
- 2. Chief Secretaries of all States/UTs with Legislature
- 3. Financial Advisers of all Ministries of Government of India
- 4. Addl. CGA (PFMS), O/o CGA, INA, New Delhi

F. No. 1(13)/PFMS/2020 Government of India Ministry of Finance Department of Expenditure *****

> North Block, New Delhi, 16th February, 2023

То

Chief Secretaries/Principal Secretaries (Finance): All States/UTs

Subject: Revised procedure for flow of funds under Centrally Sponsored Schemes – Transfer of Central and State share of funds to the Single Nodal Agency (SNA) account and levy of interest for delay in such transfer.

The undersigned is directed to refer to Para No. 16 of the revised procedure for release of funds under the Centrally Sponsored Schemes (CSS) issued vide this Department's letter No. 1(13)/PFMS/FCD/2020 dated 23rd March, 2021. It provides that the Central share and commensurate State share is to be transferred by the State Government to the Single Nodal Agency's (SNA) account within 21 and 40 days respectively of receipt of Central share.

2. In partial modification of the aforesaid provision in the guidelines, it has been decided by the competent authority that the State Government shall transfer the Central share as well as the commensurate State share to the SNA account within 30 days of receipt of Central share.

3. Further, it has been decided to charge interest w.e.f 01.04.2023 on the number of days of delay beyond 30 days in transfer of Central share to the SNA account at the rate of 7% per annum. PFMS division, O/o CGA will issue guidelines regarding procedure for deposit of penal interest by the State Government concerned in the Consolidated Fund of India.

4. This issues with the approval of the Competent Authority.

(Prateek Kumar Singh) Director Tel. No. 23094961

Copy to:

- 1. Secretaries to the Government of India
- 2. Financial Advisers to the Ministries/Departments
- 3. Add. CGA (PFMS) with the request to develop facility in PFMS for calculation and deposit of interest and to issue detailed SoP in this regard.
- 4. All Pr. CCAs/CCAs of all Ministries/Departments